



TREASURE VALLEY

CLASSICAL ACADEMY

Athletic Director Middle and Upper School Sports

Treasure Valley Classical Academy (TVCA) is seeking an **Athletic Director** for athletes in grades 6-12. This will be a stipended position requiring 10-20 hours per week depending on the time of year and may include weekends or days the school is closed. To be a successful athletic director, candidates should be passionate about sports and education and have a keen understanding of the development of young athletes, be energetic and detail-oriented with good leadership and communication skills.

High School Athletic Director Responsibilities:

- Develop and implement processes and procedures for the athletics department to ensure the school remains compliant with athletic rules and regulations of Idaho High School Activities Association (IHSAA).
- Collaborate with local athletic directors and ensure eligibility of players to participate.
- Schedule and organize sport functions.
- Arrange travel logistics for all sports teams to attend away games.
- Hire and mentor coaches for all sports teams and manage the athletics department.
- Communicate with families regularly.
- Maintain and oversee the sports facilities on both campuses.
- Purchase athletic equipment and ensuring they are maintained.
- Plan and support fundraising events and managing the athletics department's budget.
- Ensure both boys' and girls' sports teams receive equal attention and dedication.
- Participate in regular meetings with school leadership and faculty as requested.

TVCA is a tuition-free public charter school serving grades K–12. TVCA is a Hillsdale College member school and part of American Classical Schools of Idaho (ACSI).

Prospective candidates should have strong knowledge of high school level athletics and coaching, exemplary character, and a genuine love of supporting all students in physical education and athletics, along with a desire to support the education of the next generation of citizens. While prior experience in classical education is not required, successful candidates will be eager to learn and faithfully implement the culture, curriculum, and instructional practices of an American classical school. Interested candidates should apply through the employment page at www.tvacademy.org. Idaho law enables charter schools to certify their own teachers, so teacher certification is not required for initial hire.

Applicants should submit a cover letter, a statement of educational philosophy related to coaching/athletics (500 words or fewer), and a résumé or *curriculum vitae*. Questions may be directed to the upper school principal, Mr. Stephen Philabaum, at sphilabaum@tvacademy.org.

All candidates must understand and support the mission of Treasure Valley Classical Academy.

A Classical Education for Modern Times

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