

Treasure Valley Classical Academy Board of Trustees

Treasure Valley Classical Academy
1860 7th Ave. North, Payette, ID 83661

MEETING MINUTES

Date: December 16, 2025

Time: 7:00 p.m.

1. Call to order
2. Roll call of Board Dr. Nelson, Mr. Fugate (call in) , Mr. Lasnick, Mrs. Frei (call in), Mrs. Saylor, Mr. Evenden, quorum is established. Others attending : Mr. Lambert (Executive Director)(call in), Mrs. Marshall (TVCA Elementary Administrator), Mr. Philabaum (TVCA Upper School Administrator)(call in), Mr. Carignan (Call in)
Guests: Alana baughman
3. Pledge of Allegiance
4. School Pledge: I will learn the true, I will do the good, I will love the beautiful
5. Consent Agenda
 - 5.1. Adopt Board meeting agenda 12.16.25 (action item)
 - 5.2. Adopt Board meeting minutes 11.18.25 (action item)
6. Public Comment
 - 6.1. Members of the public are invited to make comments to the Board during this section of the meeting. If you wish to address the Board, please sign up before the meeting. You may address the Board for up to two (2) minutes, and the time limit will be enforced. Comments should not reference individual personalities or other private matters. If you wish to discuss these, please refer to the Board's grievance policy. The Board and/or Administration will address written concerns in a timely manner.
7. Guest Discourse
8. Reports
 - 8.1. **Executive Director Report: Mr. Lambert** presented that the capital project is one invoice away from final closeout. The original contract had several contingencies to cover unknowns and changes needed by switching contractors. The final contract billing was slightly over budget although we found ways to save over 100,000 dollars within the contract. After looking at all of the remaining costs of last year's transitional overages there is a deficit that will need to be fundraised. Once those funds are raised we will have met all the bond covenants needed. This will likely require a capital campaign committee to find a way to fundraise it.
 - 8.2. **Elementary School Leader Report: Mrs. Marshall** presented that the elementary campus is persevering, at the end of the semester there have been much engagement from families and community, presentations and performances. The leadership team is working on plans for next school year, intent to return surveys have been completed, Mr. Ellis is working on day to day procedures within the office, MTSS is also still in the works making sure students are getting the help they need.
 - 8.3. **Upper School Leader Report: Mr. Philabaum** presented that finals are underway, which are going smoothly and include an early release schedule. Intent to returns for faculty have been completed, reviewing new additions to the year have been shown well. The modified block schedule has been a good opportunity for students and faculty. Several performances, theater and musical have been occurring as well as basketball season, to end the year, engagement has been good.
 - 8.4. **Financial Committee Report: Mr. Lambert & Mr. Carignan** presented that all the financial reports have been reviewed and approved, there were no questions.
9. Unfinished Business
 - 9.1. **Update on entity change from Inc. to LLC and next steps: Mr. Lasnick** presented that the response we have received from counsel is that there should not be a long delay but we still don't have the steps to finalize the transition.

10. New Business

11. Adjournment: Having completed the agenda the meeting is adjourned at _8:03pm____.