

# Treasure Valley Classical Academy Board of Trustees

Treasure Valley Classical Academy  
1860 7th Ave. North, Payette, ID 83661

## MEETING MINUTES

Date: November 18, 2025

Time: 7:00 p.m.

1. Call to order
2. Roll call of Board Dr. Nelson, Mr. Fugate, Mr. Lasnick, Mrs. Frei, Mrs. Saylor (excused), Mr. Evenden, quorum is established. Others attending : Mr. Lambert (Executive Director)(call in), Mrs. Marshall (TVCA Elementary Administrator), Mr. Philabaum (TVCA Upper School Administrator), Mr. Carignan (Call in)
3. Pledge of Allegiance
4. School Pledge: I will learn the true, I will do the good, I will love the beautiful
5. Consent Agenda
  - 5.1. Adopt Board meeting agenda 11.18.25 (action item)
  - 5.2. Adopt Board meeting minutes 10.21.25 (action item)
6. Public Comment
  - 6.1. Members of the public are invited to make comments to the Board during this section of the meeting. If you wish to address the Board, please sign up before the meeting. You may address the Board for up to two (2) minutes, and the time limit will be enforced. Comments should not reference individual personalities or other private matters. If you wish to discuss these, please refer to the Board's grievance policy. The Board and/or Administration will address written concerns in a timely manner.
7. Guest Discourse

Juanita Rynearson - commented that she felt that our girls volleyball shorts should be more modest and either provided by the school or by creating a guideline for specific length of shorts.
8. Reports
  - 8.1. **Executive Director Report: Mr. Lambert** presented that he had an update for the board on the construction project with CM company. The contract with CM had a low contingency and strict budget and finished close to the original budget. There was some flexibility within the design that allowed us to overcome things that were not foreseen and created a very successful project. Moving forward we will need to address some of those additional expenses created through this process of building and other cost pressures within the school. Enrollment is at 623 and will require some adjustment to the budgets. Mr. Carignan added that the additional costs will need to be addressed in several ways.
  - 8.2. **Elementary School Leader Report: Mrs. Marshall** presented that the elementary school is joyful and busy. MAP data is being explored to work with Mrs. Burke and the MTSS process. This aligns with the feedback from the Hillsdale team. Enrollment is a continued focus and onboarding students not familiar with TVCA by getting them up to speed.
  - 8.3. **Upper School Leader Report: Mr. Philabaum** presented that student support work has been a large focus. We are looking at individualized plans for students who might otherwise slip through cracks. The report from the Hillsdale support team provided good feedback with many excellent notes as well as ways to improve learning in the classroom. Graduation committee meetings are happening, and progress is being made. The 6th to 7th grade transition is being worked on with bringing them to a whole school symposium. Culture is still on the forefront by bringing structure and consistency of how the whole school runs.
  - 8.4. **Financial Committee Report: Mr. Lambert & Mr. Carignan** presented that most of this has been covered in the previous executive leader report. All financial documents were reviewed and without error or issue.
9. Unfinished Business

- 9.1. **Update on entity change from Inc. to LLC and next steps:** Mr. Lasnick presented that conversations are continuing to happen. More clarification is needed before we can move forward.
10. **New Business**
- 10.1. **IPCSC Annual Report Draft:** Mr. Lambert presented that this is a strong report. In many academic areas we exceed standards, this is thanks to implementation of the “crosswalk” between our curriculum and state standards. All other areas we have met standards except for two debt ratios because of our recent bond and building project. Overall this report shows our school in a good light.
- 10.2. **Hillsdale K-12 Visit Report:** Mr. Lambert presented that this report is coming from an invitation for Hillsdale to come and evaluate our school to help us grow and refocus in many ways. We can see how our teachers are growing and doing greater things. Both school leaders are actively working with Hillsdale and asking for support. Teacher formation and coaching are a large focus and encouraged. Overall this is a highly encouraging report for our school.
- 10.3. **Approve updated Slate of Employees (action item):** Mr. Lambert presented that there have been some adjustments in the last month to our employees. There is no need to approve the removal of an employee
- 10.4. **Approve charter teacher certification applications (action item):** Mr. Lambert presented that each of the candidates are certified to teach their core classes but in teaching elective classes they are not certified which is the reason for using the charter teacher certification. This includes Dr. Condra, Mrs. Voss and Mr. Klaiber.  
Mrs. Frei motion, Dr. Nelson seconded the motion, all in favor, none opposed. motion carried
- 10.5. **Emergency Certification for Kindergarten Teacher (action item):** Mrs. Marshall We The TVCA Board of Directors declares an emergency vacancy for the position of Kindergarten teacher, as the school’s mid-year recruitment efforts—including reaching out to prior applicants and searching for certified internal and external candidates—were unsuccessful.  
Dr. Nelson moved , Mrs. Frei seconded, all in favor, none opposed, motion approved.
- 10.6. **Executive Session pursuant to Idaho code 74-206 (b) (action item)**
11. **Adjournment:** Having completed the agenda the meeting is adjourned at 8:30pm.

Signed, Travis Evenden, Board Secretary