

Treasure Valley Classical Academy Board of Trustees

Treasure Valley Classical Academy 1860 7th Ave. North, Payette, ID 83661 Meeting Minutes

Date: September 16, 2025

Time: 7:00 p.m.

1. Call to order
2. Roll call of Board Dr. Nelson, Mr. Fugate (call in), Mr. Lasnick, Mrs. Frei, Mrs. Saylor, Mr. Evenden, quorum is established. Others attending : Mr. Lambert (Executive Director)(call in), Mrs. Marshall (TVCA Elementary Administrator), Mr. Philabaum (TVCA Upper School Administrator), Mr. Ellis (Operations Director), Mr. Carignan (Call in), Guest:
3. Pledge of Allegiance
4. School Pledge: I will learn the true, I will do the good, I will love the beautiful
5. Consent Agenda
 - 5.1. Adopt Board meeting amended agenda 9.16.25 (action item)
 - 5.2. Adopt Board meeting minutes 8.19.25 (action item)5.2 is removed from the consent agenda, 5.1 is approved. Mrs. Saylor motions, Mrs. Frei seconds, all in favor, none opposed.
6. Public Comment
 - 6.1. Members of the public are invited to make comments to the Board during this section of the meeting. If you wish to address the Board, please sign up before the meeting. You may address the Board for up to two (2) minutes, and the time limit will be enforced. Comments should not reference individual personalities or other private matters. If you wish to discuss these, please refer to the Board's grievance policy. The Board and/or Administration will address written concerns in a timely manner.
7. Brief Meeting Recess to hear Mr. Philabaum's speech in the new gym (action item)

Note the timing of this recess will need to be flexible given the speech is scheduled to happen between the first and second volleyball games - the first games held in the new gym. The recess should be no more than 10 to 15 minutes.
8. Reports
 - 8.1. **Executive Director Report: Mr. Lambert** presented that the construction project is working on finishing loose end items. We have much of the equipment required for the LA Sierra physical education program. Gates in the front and access control is nearly complete. We should be done by the community open house on October 14th. There are two reports that have been reviewed, the monthly dashboard and the board report. Enrollment is at 616 and conversations are happening about budget adjustments, as well as getting ready for a marketing campaign in the next enrollment period.
 - 8.2. **Elementary School Leader Report: Mrs. Marshall** presented that we had the first principals coffee this morning. It was very engaging, and had good suggestions. The Elementary campus feels solid in many ways, it has created a good momentum. There have been 41 evaluations of teachers as well as Mrs. Bolin who has done 6 evaluations specifically regarding literacy. New hires have all done observations in their related classes. The leadership is working on the mentorship program for new to TVCA teachers. There's a monthly meeting as a group and then also monthly as one on ones for any help they need. We are in the second week of MAP testing, scores coming in are looking good. With that we are trying to build in support for testing that considers how we approach testing without changing how the curriculum is treated.

8.3. Upper School Leader Report: Mr. Philabaum presented that the upper school has had a strong start culturally with students and staff. There are an increasing number of opportunities for students to engage and serve in different areas including 4H, engage club. Veterans Day will be happening as a whole school at the Upper School. Upcoming events include homecoming week, the senior trip and the upper school grand opening among other events. New changes to the schedules including symposium, off campus lunch and block schedules have been well received by students and Teachers. There is a large focus on a middle school success plan that creates opportunities for students to get help through math and reading lab as well as other interventions. Daily PE seems to be helping create positive behavior in those grades as well. Consistent and intentional professional development is being offered to teachers and feedback is that it has been helpful.

8.4. Financial Committee Report: Mrs. Saylor presented the following information regarding the financial status of the school:
Bank balances: \$2,524,933, Bond funds remaining for project: \$3,606,290, Days cash on hand: 138 (60 days required), Debt ratio: .53 (1.2 required), Reports reviewed: • Financial Statements, CapEd statement, Bank Reconciliation Report, LGIP statement, Screenprint of Bond holdings, Bill.com statement, Expense Report, Payroll Report (in the board drive). No discrepancies found in any reports

8.5. Capital Committee Report: Dr. Nelson presented that the Capital Campaign Bank Balance as of 8/31/25 is \$134,327. \$18,500 was deposited into the CC Account and \$400,000 was transferred to the school operating account during the month of August. Gym Donor Plaque: New plaque has been delivered and will be installed soon.

9. Unfinished Business

9.1. Update on entity change from Inc. to LLC: Mr. Lambert presented that he spoke with the IRS agent working our case. They needed a few documents, it has all been uploaded. Based on those conversations it could be 4-6 weeks for final determination.

10. New Business

10.1. Board Mission Report: School Leadership presented that this annual report will provide to the board an overview of the previous year in regards to how the school is doing via standardized testing, grade averages along with comments from both leadership teams as to how they see the years progress, current and future goals.

11. Adjournment: Having completed the agenda the meeting is adjourned at __8:20pm__.