

Treasure Valley Classical Academy Board of Trustees

Treasure Valley Classical Academy
500 SW 3rd St., Fruitland, Idaho 83619

MEETING MINUTES

Date: June 17, 2025

Time: 7:00 p.m.

1. **Call to order**
2. **Roll call of Board:** Dr. Nelson, Mr. Fugate, Mr. Lasnick, Mrs. Frei, Mrs. Saylor, Mr. Evenden, quorum is established. Others attending : Mr. Lambert (Executive Director)(call in), Mrs. Marshall (TVCA Elementary Administrator), Mr. Philabaum (TVCA Upper School Administrator), Mr. Ellis (Operations Director), Mr. Carignan (Call in)
3. **Pledge of Allegiance**
4. **School Pledge:** I will learn the true, I will do the good, I will love the beautiful
5. **Consent Agenda**
 - 5.1. **Adopt Board meeting agenda 6.17.25 (action item)**
 - 5.2. **Adopt Board meeting minutes 5.20.25 (action item)**
6. **Public Comment**
 - 6.1. **Members of the public are invited to make comments to the Board during this section of the meeting. If you wish to address the Board, please sign up before the meeting. You may address the Board for up to two (2) minutes, and the time limit will be enforced. Comments should not reference individual personalities or other private matters. If you wish to discuss these, please refer to the Board's grievance policy. The Board and/or Administration will address written concerns in a timely manner.**
7. **Guest Discourse**
8. **Reports**
 - 8.1. **Elementary School Leader Report: Mrs. Marshall** presented that there have been many appraisals done this week. The last of the hires happened this week. Mrs. Ashley Cole has joined as a kindergarten teacher. All aides and Para's have been hired. Mr. Waits and Mrs. Marshall are developing an internship program for new teachers that could start in August and span a 2 year program. Leadership has been working on handbooks with some changes waiting to be approved. After that the focus will be on August training for the rest of faculty. There have been a few tours happening with potential new students.
 - 8.2. **Upper School Leader Report: Mr. Philabaum** presented that the upper school is still working on hiring for a couple classes. The opening of the new building is happening with Mr. Ellis and Leadership and regular check-ins are happening to plan for that. There is proactive planning and calendarization including teacher training, school events, academic support. Most of the faculty is currently at Hillsdale for the summer conference. Our Athletics are part of the IHSA conference this year and will be playing within our division against other schools with the potential of competing at the State level. This includes cross county, basketball and potentially volleyball.
 - 8.3. **Financial Committee Report: Mrs. Saylor** presented that cash on hand is \$1,140,250.80. Days cash on hand: 63 (60 is required), Debt ratio: 0.86 (1.2 is required), Funds remaining for project: \$4,040,845
Regarding Special Education being over budget: TVCA is not reimbursed dollar for dollar for special education services required and provided. Leadership is working on this for 2025-2026.
The Local Government Investment Pool has performed as follows:
Balance: \$573,777, Yield: 4.3559%, May accrued interest: \$1,522
Relating to the Debt ratio: TVCA will remain in the red (below 1.2 requirement) for the next several years, although this is not ideal, it is not out of the ordinary. TVCA had to fund several

different property acquisition attempts, along with creating a second campus. These additional expenses associated with building out the K-12 school have contributed to the decrease in the debt ratio. No irregularities within these reports were noted.

- 8.4. Capital Committee Report: Dr. Nelson** presented that the Capital Campaign Bank Balance as of 5/31/25 is \$514,499.51. \$2,641.60 was deposited into the CC Account during the month of May. The CC Committee ran 3 brick fundraisers during 2022, 2023 and 2025 and raised over \$9,000. Our cost to purchase and have 147 bricks shipped is \$3,239. The donor wall is being designed and is in the works. Future grant writing will need to be handed over to another group in the future.

9. Unfinished Business

- 9.1. FY26 budget review (second reading)(action item): Mr. Lambert and Mr. Carignan** presented that not much has changed since the last meeting. The numbers have been reviewed and the budget meets all the needed metrics given that we maintain an enrollment of 650 students. Mrs. Saylor motions to approve the amended 24-25 budget and the 2025-2026 budget as presented, Mrs. Frei seconded, all in favor, none opposed. motion carried.
- 9.2. Update on entity change from Inc. to LLC: Mr. Lasnick** presented that there is an EIN number that has been issued so thats a step towards the entity change. No other news so far.

10. New Business

- 10.1. Approve 2025-26 bus routes (action item): Mr. Lambert** presented that busing has been split between the two campuses except for Weiser. The buses wont be parked at Payette storage but on our own property. Mrs. Frei motioned to approve bus routes, Mr.Fugate seconded, all in favor, none opposed. motion carried.
- 10.2. Approve 2025-26 slate of employees (action item): Mr. Lambert** presented that the slate of employees has been reviewed by all Leadership positions and is good. Mr. Fugate motioned, Mrs. Frei seconded, All in favor, None opposed. Motion carried.
- 10.3. Approve 2025-26 handbooks (action item): Mr. Lambert** presented that there was a small amount of changes to the handbook all of which was listed at the front. The board had approved and has now included the limited campus release for lunch. The second big change is the addition of a zero hour class that allows outside religious institutions that can meet and teach students during non core instruction time. Operations staff will be on campus for access and it will be limited to the upper school campus. There was a change to the subject of teaching human sexuality which is required from recent legislative code making it clear that parents will have to opt - in only for their students to participate and if they do not an alternative class will be offered. The employee handbook included changes on teacher evaluations and administrative evaluations. Other minor adjustments included business hours, Teacher mentor programs, Personal days. Mrs. Saylor motions to approve both handbooks, Mrs. Frei seconds, All in favor, none opposed. Motion carried.
- 10.4. Approve charter teacher certification letters (action item): Mr. Lambert** presented that there are three teachers applying for the Alternative Charter certification program. Mrs. Marshall will be overseeing their process. Mrs. Frei motions, Mr. Fugate seconds, all in favor, none opposed. Motion carried.
- 10.5. July's regular meeting (action item): Mr. Lasnick** presented that we should consider cancel the july regular meeting. Mrs. Saylor motions, Mr. Fugate seconds, all in favor, none opposed, motion carried.
- 10.6. Executive Session pursuant to Idaho code 74-206 (b) (action item)** Mrs. Frei motions, Mrs .Saylor seconds, All in favor, motion approved.
- 10.7. Approve documentation if needed from exec session (action item): Mr. Lasnick** Frei motions, Fugate seconds, all in favor, none opposed. motion carries.

11. Adjournment: Having completed the agenda the meeting is adjourned at ____9:28pm__.