

# Treasure Valley Classical Academy Board of Trustees

Treasure Valley Classical Academy  
500 SW 3<sup>rd</sup> St., Fruitland, Idaho 83619

## MEETING MINUTES

Date: January 21, 2025

Time: 7:00 p.m.

1. **Call to order**
2. **Roll call of Board Dr. Nelson, Mr. Fugate, Mr. Lasnick, Mrs. Frei (call in) , Mrs. Saylor, Mr. Evenden, quorum is established. Others attending : Mr. Lambert (Executive Director)(Call in), Mrs. Marshall (TVCA Elementary Administrator), Mr. Philabaum (TVCA Upper School Administrator)) Mr. Carignan (Call in)**
- 3.
4. **Pledge of Allegiance**
5. **School Pledge:** I will learn the true, I will do the good, I will love the beautiful
6. **Consent Agenda**
  - 6.1. Adopt Board meeting agenda 1.21.25 (action item)
  - 6.2. Adopt Board meeting minutes 12.17.24 (action item)

Dr. Nelson moves to approve the meeting agenda 1.21.25 Mrs. Saylor seconds, all in favor motion approved  
Mrs. Frei motions to approve the meeting minutes including the motion and second for the executive session 12.17.24, Mrs. Saylor seconds , all in favor, motion carries.
7. **Public Comment**
  - 7.1. Members of the public are invited to make comments to the Board during this section of the meeting. If you wish to address the Board, please sign up before the meeting. You may address the Board for up to two (2) minutes, and the time limit will be enforced. Comments should not reference individual personalities or other private matters. If you wish to discuss these, please refer to the Board's grievance policy. The Board and/or Administration will address written concerns in a timely manner.
8. **Guest Discourse**
9. **Reports**
  - 9.1. **Executive Director Report:** Mr. Lambert presented that the upper school construction project is making good progress due to the work of CM construction and good weather conditions. The stem walls are in place for the academic building. The footings for the gym foundation are also in place. By the end of February the academic buildings should be in place as well as the main structure of the gym. There are several conversations happening between contractors and the city, any discrepancies with elevation plans should have an easy resolution. The timeline provided has some potential adjustments for this school year. The street lights on our entry lane have been installed and the flashing crossing beacon will be installed soon.
  - 9.2. **Elementary School Leader Report:** Mrs. Marshall presented that the second semester has started and club selections have 10 offerings for this semester. MAP testing is happening now, IRI testing has been completed. MAP tests guide the MTSS process. There is a second round of 1 on1 meetings with teachers. This provides feedback, support and help planning for next year.
  - 9.3. **Upper School Leader Report:** Mr. Philabaum presented that the upper school is launching the open campus plan this month. Upcoming events are student of the quarter and our honor guard was well regarded at the BLUUM legislative meeting. Mr. Lambert was in attendance and noticed that Governor Little wore a TVCA pin and personally thanked our Honor Guard for serving. The Student Government had the chance to go to the Capitol, meet with Judicial members, be briefed on a case and then watch the case happen. Planning is happening now for our Senior trip to DC, more info to come. Foundations in mathematics is a lab to help students in pre algebra to be prepared for Algebra next year this is a mid year adjustment based testing results and we also have a reading lab implemented as well. Work is

happening to meet with parents and students at risk for retention and/or taking credits over again for graduation requirements. We are looking at schedules for next year, potential hires as we grow a grade.

- 9.4. **Financial Committee Report:** Mrs. Saylor presented that the finance committee will be meeting to go over future expenses from January to June and make sure our spend rate is ok. The PCSC will follow several metrics of our finances so BLUUM will help us track that as well to make sure we are in good standing. We will have those metrics results shortly. There are more reports to come and review in the next month.
- 9.5. **Capital Committee Report:** Dr. Nelson presented that Capital Campaign Bank had \$2,361 deposited into the CC Account during the month of December. Contractors at the upper campus reviewed our brick fundraiser and they recommended certain colors. There will be additional bricks and brick sizes available. Bricks can be sold until April.

## 10. Unfinished Business

- 10.1. Update on entity change from Inc. to LLC: Mr. Lambert & Mr. Lasnick presented that our Attorney and McDevitt, the tax accounting group we work with, have been working with us on the process of changing our entity type. There have been many questions that have been provided answers by our group pertaining to moving forward with the process. Once that is approved, then we will file to switch for INC. to an LLC. and then we have to approve a governance change so that ACSI will be the sole member of TVCA LLC.

## 11. New Business

- 11.1. **CNP Procurement and Purchasing Procedures:** Mr. Lambert (action item) presented that this document is regarding the school nutrition program. The State requires us to adopt certain procedures. they align with TVCA's financial procedures. This is coming from the review from the State that occurs every 5 years. If approved it will be added to the schools policy.  
Mr. Fugate moves to adopt this , Mrs. Saylor seconds, all in favor, none opposed. motion passed.
- 11.2. **Limited open campus: Mr. Philabaum (action item)** presented the proposal for the limited open campus plan. There were simple adjustments made to allow them more responsibilities and parent oversight. Mrs. Saylor motions, Mrs. Frei Seconds, all in favor, none opposed. motion carried.
- 11.3. **Executive Session pursuant to Idaho code 74-206 (a) (action item)**  
Dr. Nelson motioned, Mr. Fugate seconded, the board voted unanimously to enter executive session.

12. **Adjournment: Having completed the agenda the meeting is adjourned at \_\_8:50pm\_\_.**