

Treasure Valley Classical Academy Board of Trustees

Treasure Valley Classical Academy
500 SW 3rd St., Fruitland, Idaho 83619

Meeting Minutes

Date: December 17, 2024

Time: 7:00 p.m.

1. Call to order
2. Roll call of Board Dr. Nelson, Mr. Fugate (Call in), Mr. Lasnick, Mrs. Frei (call in) , Mrs. Saylor (Call in), Mr. Evenden, quorum is established. Others attending : Mr. Lambert (Executive Director)(Call in), Mrs. Marshall (TVCA Elementary Administrator), Mr. Philabaum (TVCA Upper School Administrator), Mr. Earle (TVCA Upper School Administrator) Mr. Carignan (Call in)
3. Pledge of Allegiance
4. School Pledge: I will learn the true, I will do the good, I will love the beautiful
5. Consent Agenda
 - 5.1. Adopt Board meeting agenda 12.17.24 (action item) Dr. Nelson moves, Mrs. Saylor seconds, all in favor, none opposed.
Adopt Board meeting minutes 11.19.24 (action item) Dr. Nelson moves, Mrs. Saylor seconds, all in favor, none opposed.
Adopt special Board meeting minutes from 12.9.24 (action item)'
Dr. Nelson moves, Mrs. Saylor,
Item 5.1 adopt meeting agenda is being removed from consent agenda to be amended to include item A and B.
6. Public Comment
 - 6.1. Members of the public are invited to make comments to the Board during this section of the meeting. If you wish to address the Board, please sign up before the meeting. You may address the Board for up to two (2) minutes, and the time limit will be enforced. Comments should not reference individual personalities or other private matters. If you wish to discuss these, please refer to the Board's grievance policy. The Board and/or Administration will address written concerns in a timely manner.
7. Guest Discourse
 - 7.1.
8. Reports
 - 8.1. **Elementary School Leader Report: Mrs. Marshall** presented that Mr. Waits and Mrs. Marshall have started a mentorship program within the elementary school. He has scheduled time with newest teachers weekly to go over support needed and what's going well. He also schedules observations to help give Teachers timely feedback. The end of the quarter includes Skills MAP testing and grading. Typing classes are scheduled to begin by the end of January for grades 3rd-6th.
 - 8.2. **Upper School Leader Report: Mr. Philabaum** presented that clubs and extracurricular activities are really growing. We've had several events so far that show how our students have been engaging with the school. The upper school leadership is going to be looking at scheduling to make sure they aren't overloading students' schedules. There is a draft of the upper schools internal schedule that looks for what we might offer and what teachers we will need to offer those potential courses. They are trying to balance the calendar by streamlining while also maintaining programs and tracks that the students have been in. Teacher meetings happened and feedback was received. MTSS focused on Middle school math is creating more space in schedules for students struggling in math so that they can catch up in time to move forward by the end of the year. The upper school is looking into a typing program that could be installed in phases. Mr. Earles added that what he's seeing with students starting clubs is encouraging but they are also working to make sure the work and life is balanced. The focus is on how to empower

students to lead. There will be a series of info nights for enrollment as well as strategies on how to market in the future. There were several questions about average daily attendance and when its supplied to the state. Mr. Waits is communicating with parents about attendance and we have seen a large uptick in absences due to sickness. When we come back from the break we will be reviewing and presenting data from the Parent Survey. The Upper school has hosted a few bon fires this year, a dance and they are looking forward to creating more of those opportunities to build culture. There is an outdoor adventure club and school ski trip that gives opportunities for students to connect. We can do that by looking at each student and finding ways to plug them in. It's possible to create events in several communities to help engage all students.

- 8.3. **Executive Director Report: Mr. Lambert** presented that the trend of strong leadership in the schools is encouraging. There is good momentum on the upper school project. All permits have been approved and pulled. CM construction and the academic building supplier communications are going well. Initial excavation will begin right before new years and concrete pouring will begin immediately in the new year. The first academic building should be installed in February. The final buildings and gym should be installed by April and all companies are leaning in to get the project finished on time. The elementary school building has had a major sewer line issue in the gym bathrooms. The issue has been found and the solution has been implemented. The concrete and plumbing work is nearing \$20,000. The insurance companies we worked with won't insure anything below grade and was an issue that was unforeseeable.
- 8.4. **Financial Committee Report: Mrs. Saylor** presented that all financial reports made available were without any variance. The Local Government Investment Pool November earnings were \$4,674.14 and YTD earnings total \$18,255.08. Our bank balances include Savings - \$5.00 Checking - \$86,829.37 and Checking (CC) - \$503,988.82
- 8.5. **Capital Committee Report: Dr. Nelson** presented that the Campaign Bank Balance as of 11/30/24 is \$503,988.82.2. \$18,097.03 was deposited into the CC Account during the month of November.

9. Unfinished Business

- 9.1. **Update on entity change from Inc. to LLC: Mr. Lambert & Mr. Lasnick** presented that we are nearing the transition and still requiring an opinion from our attorney. After that we will be talking with Skinner/ Fawcett to finalize the final steps. The board will need to take action on a few items but those items aren't as difficult as they may seem

10. New Business

- 10.1. **Open Campus (limited): Mr. Lambert (action item)** presented that our handbook has us as a closed campus but with guidance from the Leadership and the thoughtful engagement of student government this idea might allow for it to be a good program with earned autonomy. The board discussed the guidelines for this plan and gave feedback.

Mrs. Frei motioned to approve a parent opt in, approved, limited open campus policy, Mr. Fugate seconded the motion, all in favor, none opposed, motion carries.

- 10.2. **Cell Phone GEER Funding Application: Mr. Lambert (action item)** presented that Governor Little issued a phone free learning act. Encouraging district wide policy for how to manage cell phones on campus. It included a \$5,000 grant to implement the policy. The LEA must adopt a policy no later than January 15,2025. The money can be used for several different uses and our policy fits within the guidelines. The recommendation is for the board to sign the signature page with questions that we have already complied with.

Dr. Nelson motioned to approve, Mr.Evenden seconded, no further discussion, all in favor, none opposed, motion carried

- 10.3. **Executive Session pursuant to Idaho code 74-206 (a)(b) (action item):**
Motioned, Seconded, the board voted unanimously to enter executive session.

11. **Adjournment: Having completed the agenda the meeting is adjourned at _8:33pm____.**