

Treasure Valley Classical Academy Board of Trustees

Treasure Valley Classical Academy
500 SW 3rd St., Fruitland, Idaho 83619

MEETING MINUTES

Date: November 21, 2023

Time: 7:00 p.m.

1. **Call to order**
2. **Roll call of Board Dr.Nelson (Call in), Mr. Fugate (excused) , Mr. Lasnick, Mrs. Frei, Mrs. Saylor(Call in), Mr. Evenden quorum is established**
Others Attending: Mr. Lambert (Executive Director)(Call in), Dr. Condra, Mr.Ford (call in), Mr. Hoyt (call in)
3. **Pledge of Allegiance**
4. **School Pledge: I will learn the true, I will do the good, I will love the beautiful**
5. **Consent Agenda**
 - 5.1. **Adopt Board meeting agenda 11.21.23 (action item)**
 - 5.2. **Adopt Board meeting minutes 10.17.23 (action item)****With no objections, the items in the consent agenda have been adopted.**
6. **Public Comment**
 - 6.1. **Members of the public are invited to make comments to the Board during this section of the meeting. If you wish to address the Board, please sign up before the meeting. You may address the Board for up to two (2) minutes, and the time limit will be enforced. Comments should not reference individual personalities or other private matters. If you wish to discuss these, please refer to the Board's grievance policy. The Board and/or Administration will address written concerns in a timely manner.**
7. **Guest Discourse**
 - 7.1. **Review audited financial statements and tax returns for the year ended 6-30-2023: Mrs. Saylor**

Mr. Hoyt of Quest CPA presented that our audit has shown that our financial statements are in excellent condition. The two main reports are the independent auditors report which shows there are no items of concern regarding the financial statements. Internal controls are also examined and there is no opinion unless an issue is found so again we are doing well in our process of managing our finances.

Year to year, our ending general fund showed an increase of \$228,000 and our overall balance was sitting at 2.9 months of operating reserve which is inline with goals. The childhood nutrition fund had been affected by the end of a USDA program allowing for free lunch for all students, which we were expecting. Non major governmental funds are in good shape and ended as expected.

Mr. Lambert asked if there is a more efficient way to manage internal controls specifically regarding handling payments through online platforms. Mr. Hoyt said many other schools utilize those online tools without having issues with audits. Security and control concerns change with the technology that need to be addressed as well.
8. **Reports**
 - 8.1. **School Leader Report: Dr. Condra** presented that our Veterans day celebration was well attended and included much student involvement thanks to Mr.Haggard who took control of the color guard. The orchestra and Choir joined as well. Idaho Power Company brought a giant USA flag displayed with several cranes. We have had a net loss of 3 students since last month, of the students gone, mostly parents were interested in other school choices. We've onboarded a series of students and we may bring on an additional 12 students starting next January. The dashboard shows a different indicator for in school and out of school suspensions. This in school suspension is for more serious issues that require more than a missed recess. More flex days and sick days have been taken this last month shifting our

absence rate. Our attendance has been tracking more greatly by our front office. They are sending out warning letters to families for issues of excessive absence. So far 24 letters have been sent out . 12 excessive absence letters have been sent out as well.

- 8.2. Executive Director Report: Mr. Lambert** presented that we have received a staff report from ITD that endorses our traffic study and proposed solutions for the upper school development. A meeting with St.Lukes and City of Fruitland to review and ask questions prior to the December P&Z meeting.

Bridge options are being looked at.

INCA has construction ongoing. Lottery enrollment is approaching 300 students for INCA.

North Idaho Classical has been recieved City engineer feedback on CUP for the building in Bonners Ferry and they are recommending approval.

ASCI received a \$50,000 donation.

- 8.3. Financial Committee Report: Mrs. Saylor** presented that the finance committee reviewed all of the financial summary reports and didnt find any irregularities. There were no questions regarding the financial documents.

- 8.4. Capital Committee Report: Dr. Nelson** presented that \$15,000 was deposited into the capital account. the virtual visit for the Murdock grant is December and they are working to get them the information they requested.

9. Unfinished Business

- 9.1. Update on property for sale: Mr. Lasnick** presented that we closed on the property on Colorado avenue.

- 9.2. Upper school project update: Mr. Lambert** presented that he doesnt have anything additional to report.

10. New Business

- 10.1. Review PCSC Annual Performance Report (draft): Dr. Condra**

presented that it shows on the academic front we have met or exceeded most of the standards in ELA and Math. In one segment we rated approaches standard by showing that we are 1% lower than the comparison group. The school will be doing some evaluation of how prepared students are for the tests and make adjustments that fit within our culture of teaching and standards. Our Debt service coverage has a error in the report and has been addressed by Mr. Carignan. Mr. Lambert has some concern about the ELA results and is using our connection with CSGF to do a review of state standards to see the misalignment with our curriculum to further help our students. We have also noted that the Spring IRI was lower than the previous fall which may have been affected by internet and technology issues.

- 10.2. Adopt Consent Agreement in PCSC Director's Recommendation of Renewal: Mr. Lasnick (action item)**

PCSC recommended that our charter be renewed for 5 years without exception. It's quite an achievement seeing that the review has been of every aspect of our school over the last year.

Mrs. Frei motions to adopt , Dr. Nelson seconded, all in favor, none opposed. motion carried.

- 10.3. Adopt teacher certification applications: Dr. Condra (action item)**

Dr. Condra presented the application for certification for Public Charter School Teacher certification route. The two teachers using this certification are Mrs. Dana and Mrs. Thomas.

Mrs. Frei motions, Mrs. Saylor seconds, All in favor, None opposed. Motion carried.

- 11. :Adjournment: Having completed the agenda the meeting is adjourned at _7:52pm____.**