

Treasure Valley Classical Academy Board of Trustees

Treasure Valley Classical Academy
500 SW 3rd St., Fruitland, Idaho 83619
Meeting Minutes

Date: August 15, 2023

Time: 7:00 p.m.

1. **Call to order**
2. **Roll call of Board** Dr. Nelson, Mr. Fugate, Mr. Lasnick, Mr. Evenden, Mrs. Frei, Mrs. Saylor, quorum is established
Others Attending: Mr. Lambert (Executive Director) , Dr. Condra, Mrs. Lund, Ms. Kapoor
3. **Pledge of Allegiance**
4. **School Pledge:** I will learn the true, I will do the good, I will love the beautiful
5. **Mission:** The mission of Treasure Valley Classical Academy is to train the minds and improve the hearts of students through a classical, content-rich curriculum that emphasizes the principles of virtuous living, traditional learning, and civic responsibility.
6. **Consent Agenda**
 - 6.1. Adopt Board meeting agenda 8.15.23 (action item)
 - 6.2. Adopt Board meeting minutes 7.18.23 (action item)
7. **Community Comments**
 - 7.1. **Open Community Comments:** Parents and members of the community are invited to make comments to the Board during this section of the meeting. If you wish to address the Board, please sign up before the meeting. You may address the Board for up to two (2) minutes, and the time limit will be enforced. Comments should not reference individual personalities or other private matters. If you wish to discuss these, please refer to the Board's grievance policy. The Board and/or Administration will address written concerns in a timely manner.
8. **Reports:**
 - 8.1. School Leader Report: Dr. Condra reported that our enrollment stands at 590 students. The first day of school is Friday August 18th. The faculty and staff came back last week for training and to discuss The Abolition of Man by C.S. Lewis.
 - 8.2. Financial Committee Report: Mrs. Saylor reported that we have about 1.1million dollars in our accounts, with major expenses this last month are mainly attributed to the new modular building . We just received our August 15th baseline payment today.
 - 8.3. Capital Committee Report: Dr. Nelson reported that we were reminded to apply the Murdoch grant for \$300,000 to help build our gym. It has been submitted and under review. An additional \$1,395.40 has been deposited in donations. The Guns and Roses event is in need of donations and table sponsors. Much more of the information is available on the website.
9. **Unfinished Business**
 - 9.1. Update on property for sale: Mr. Evenden present that there were no offers incoming at this time, we have lowered the asking price which has brought more showings.
 - 9.2. Upper school project update: Mr. Lasnick/Mr. Lambert presented that Givens Pursley is helping to respond to the next planning and zoning meeting on 9/12/23 and our application is 8/18/23. We submitted a new traffic study 3 weeks ago. The new bond run has included all the additional needed improvements for traffic requirements, our numbers look good.
10. **New Business**
 - 10.1. Adopt Ford Transit grant award: Mrs. Kapoor (action item)
Ms. Kapoor presented that she applied for an NSLP equipment grant. They awarded us \$35,000 for a Ford Transit Van. The Cost of the Van is a little over \$37,000. It will allow our catering company to

transfer food from storage to our school as well as transferring food to the new upper school campus' warming kitchen in future years.

Mrs. Saylor motions, Mrs. Frie motions, all in favor, none opposed. motion carries.

10.2. Adopt Slate of employees 2023/24: Dr. Condra (action item)

Dr. Condra presented that we have 11 employees returning but in a new role, there are 16 new hires this year, totaling 76 employees.

Mrs. Nelson motions, Mrs. Fries seconds, All in favor, none opposed. motion passes.

10.3 Adopt 2023-24 Bus Routes: Dr. Condra (action item)

Dr. Condra presented that we have extended the day for the upper school by 15 mins. This also allows more students in the elementary school to get home quicker.

Mr. Frie motions, Mr. Fugate seconds, all in favor, none opposed. motion passes.

10.4 Adopt 2023-24 Back to School Safe Return Plan: Dr. Condra (action item)

Dr. Condra presented that this year's plan has not changed compared to last year.

Mr. Fugate motions, Dr. Nelson seconds, all in favor, none opposed. motion carries.

10.3. Adopt 2023-24 Employee Handbook: Dr. Condra (action item)

Dr. Condra presented there are a few marginal changes this year and are informed in part by sister school development.

Mrs. Saylor Motions, Mrs. Frie seconds, all in favor, none opposed, motion passes.

10.4. Adopt 2023-24 Family Handbook: Dr. Condra (action item)

The Family handbook has had some additional changes informed by partners at Hillsdale as well as our affiliated schools, attendance is addressed, the discipline policy has also been updated to reflect a new system for detentions and changing detentions times to accommodate the age of the student as well as including the parent accountability in the process.

Mrs. Saylor Motions, Mrs. Frie seconded the motion, all in favor, motion carried.

10.5. Review 2022-23 Discipline & Attendance Report: Dr. Condra

Dr. Condra presented the attendance report that we did better this last year than 2020-2021 year however it shows there are still areas for improvement. It is likely due to the difference in covid complications. Discipline report shows that returning teachers and continuing culture of decorum has helped a smaller number of students having discipline issues.

10.6. Review 2022-23 Academic Report: Dr. Condra

Presented that the Math ISAT showed that every grade outperformed the state average. The ISAT /ELA test showed that 3rd and 8th grade students outperformed the state average. The other grades are being explored to see why our classes did not perform at the same standards, there may be some ways to better prepare the students for the ELA without shifting from our curriculum and model. The IRI is another test that requires some additional investigation.

10.7. Approve charter school administrator and teacher certifications: Mrs Lund (action item)

Mrs. Lund presented that we have seven teacher to certify in house as well as Mrs. Marshall who is stepping into an Admin role as Assistant dean of Elementary schools.

Mrs. Frie motions, Dr. Nelson Seconds, All in favor , None opposed. Motion carries

11. Adjournment: Having completed the agenda the meeting is adjourned at __8:23pm__.