

Treasure Valley Classical Academy Board of Trustees

Treasure Valley Classical Academy
500 SW 3rd St., Fruitland, Idaho 83619

MINUTES

Date: August 19, 2021

Time: 7:00 p.m.

1. **Call to order** by President Mr. Lasnick
2. **Roll call of Board** by Secretary Mrs. Taylor, Mr. Lasnick, Mrs. Nelson (call in), Mrs. Baines (absent), Mrs. Frei, Mr. Fugate (absent), Mr. Evenden (call in), Mrs. Saylor. Quorum established.
Others attending: Mr. Lambert (Principal), Dr. Condra (Vice-principal), Mr. Ford (Ford Research and Solutions)
3. **Pledge of Allegiance**
4. **School Pledge:** I will learn the true, I will do the good, I will love the beautiful
5. **Mission:** The mission of Treasure Valley Classical Academy is to train the minds and improve the hearts of students through a classical, content-rich curriculum that emphasizes the principles of virtuous living, traditional learning, and civic responsibility.
6. **Consent Agenda (action items)** Mr. Lasnick asked if any item needed to be removed from the Consent Agenda. Mrs. Frei asked that 6.5 be removed since the audit is not yet ready with the 990 information. Mr. Lasnick then asked if any other item needed to be removed. Seeing none the amended Consent Agenda with items 6.1, 6.2, 6.3, 6.4 was unanimously adopted as presented.
 - 6.1. Adopt Board meeting agenda 08.19.21
 - 6.2. Adopt Board meeting minutes 07.15.21
 - 6.3. Review annual charter validation correspondence to Building Hope
 - 6.4. Review TVCA Annual Kindergarten Grant Report (July 2021)
 - 6.5. Review TVCA form 990 - 2020

(6.5 was removed from the Consent Agenda to be addressed when the audit is completed)
7. **Community Comments**
 - 7.1. **Open Community Comments:** Parents and members of the community are invited to make comments to the Board during this section of the meeting. If you wish to address the Board, please sign up before the meeting. You may address the Board for up to two (2) minutes, and the time limit will be enforced. Comments should not reference individual personalities or other private matters. If you wish to discuss these, please refer to the Board's grievance policy. The Board and/or Administration will address written concerns in a timely manner.

Mr. Lasnick moved to suspend the rules to move 10.8 Executive Session before 8 Reports, due to time constraints and to move 8.5 and 11.1 to the next Board meeting as Mr. Fugate needed to be excused from this Board meeting. Mrs. Taylor seconded. Unanimous vote. Motion carried.
8. **Reports:**
 - 8.1. School Leader report: Mr. Lambert reported: First day of school 8.20.21 (staff is excited and ready), current enrollment 492, and waitlist 214. Cross country meets 8.26.21, 9.11.21, 9.15.21, 7th grade Sawtooth Lake Hike 8.28.21, Volleyball games 8.31.21, 9.1.21, 9.7.21, 9.8.21, 9.15.21. Modulers are ready for students. Bus transportation is at capacity with some double routes added.
 - 8.2. Financial Committee report: Mrs. Frei reported that the audit is underway so monthly financials are not reported at this meeting. Mr. Ford reported on TVCA Phase 2: Working on written expansion proposals from providers for TVCA financial package. Underwriters have presented different options for TVCA's needs. Providers provided stress test analysis for TVCA expansion options. Mr. Ford will provide a detailed analysis for the Board of all providers for TVCA to move forward and choose the best option for financial decisions. Mr. Ford will present a final recommendation.

- 8.3. Development Committee report: Mr. Lasnick reported: Modularity are installed and the Occupancy Permit has been received from the city. The Upper School Project, Option 1 Plan, was presented by Mr. Lambert to Mr. Bailey who then took it to Fruitland's School Board meeting on 8.9.21. Option 2 is also being worked on. Mr. Lasnick looked into Option 2 and asked the Committee to look into a possible parking expansion plan.
- 8.4. Capital Committee report: Dr. Nelson reported the American Philanthropic contract began 8.1.21. AP is completing a TVCA document review, conducting an overview of current foundation prospects, seeking other mission aligned trusts/foundations, and crafting a template application copy. One grant declined and the Olive Smith Browning grant received.
- 8.5. Governance Committee report: Mr. Fugate (moved to next month Board meeting due to unavoidable absence)

9. Unfinished Business

10. New Business

- 10.1. Review Mr. Nugent's application for an administrative position: (action item) Dr. Condra summarized that Mr. Nugent is applying for a Charter School Administrator certificate. Discussion: Mr. Lasnick asked for clarification if the state required the Board for oversight and to evaluate this administrative application process. Clarification: This is done by the Principal and then presented to the Board. Mrs. Frei moved to accept Mr. Nugent's application for an administrative position. Mrs. Taylor seconded. Unanimous vote. Motion carried.
- 10.2. Review Dr. Condra and Mr. Enloe's Alternative Authorization Applications: (action item) Dr. Condra stated this is a routine process for teachers in Idaho for certification. Mrs. Frei moved to approve Dr. Condra and Mr. Enloe's Alternative Authorization Applications. Mrs. Saylor seconded. Unanimous vote. Motion carried.
- 10.3. Adopt Special Education Policies and Procedures: (action item) Mr. Lambert stated this is an annual state requirement for the TVCA Board. Mrs. Nelson moved to approve the Special Education Policies and Procedures. Mrs. Frei seconded. Unanimous vote. Motion carried.
- 10.4. Adopt Armed Policy Exception: (action item) Mr. Lambert reported that Mr. Beltran would like to exempt himself from the training since he is a former law enforcement officer and has already had extensive training. Further training is also happening soon. Mrs. Frei moved to adopt the armed policy exemption. Mrs. Saylor seconded. Unanimous vote. Motion carried.
- 10.5. Adopt Revised Family and Student Services Handbooks and the new Athletic Handbook: (action item) Mr. Lambert listed the changes in the front of the Handbooks for review. Mrs. Taylor moved to adopt the revised Family and Student Services Handbooks and the new Athletic Handbook. Mrs. Frei seconded. Unanimous vote. Motion carried.
- 10.6. Develop and adopt school leader goals: (action item) Mr. Lasnick reported the School Leader goals. These goals are measurable and achievable academic and financial goals. (S.M.A.R.T. goals) Mrs. Saylor moved to adopt the school leader goals. Mrs. Frei seconded. Unanimous vote. Motion carried.
- 10.7. Board Development event at Hillsdale this November: Mr. Lasnick presented the opportunity for Board training at Hillsdale. Mrs. Saylor and Mr. Evenden will attend this conference in November.
- 10.8. Executive Session pursuant to Idaho code 74-206 (b): (action item) Mrs. Frei moved to go in to Executive Session at 7:05 p.m. Mrs. Saylor seconded. Votes taken: Mr. Lasnick-yes, Mrs. Taylor-yes, Mrs. Frei-yes, Mr. Evenden-yes, Mrs. Saylor-yes. Unanimous vote. Motion carried. Mrs. Frei moved to move out of Executive Session at 7:22 p.m. Mr. Lasnick seconded. Unanimous vote. Motion carried.

11. Board Development

- 11.1. Board training: Mr. Fugate (moved to next Board meeting)

12. Adjournment: Having completed the agenda the meeting was adjourned at 8:21 p.m.

Board Secretary, Mrs. Taylor