

Treasure Valley Classical Academy Board of Trustees

Treasure Valley Classical Academy
500 SW 3rd St., Fruitland, Idaho 83619

MINUTES

Date: December 17, 2020

Time: 7:00 p.m.

1. **Call to order** by President, Mr. Lasnick
2. **Roll call of Board** by Secretary: Mrs. Taylor, Mr. Lasnick, Mrs. Nelson, Mrs. Frei (call in), Mrs. Baines (call in), Mr. Evenden, and Mr. Fugate. All present. Quorum is established.
Others attending: Mr. Lambert (Principal), Dr. Condra (Vice Principal), Marc Carignan (BLUUM) (call in)
3. **Pledge of Allegiance**
4. **School Pledge:** I will learn the true, I will do the good, I will love the beautiful
5. **Mission:** The mission of Treasure Valley Classical Academy is to train the minds and improve the hearts of students through a classical, content-rich curriculum that emphasizes the principles of virtuous living, traditional learning, and civic responsibility.
6. **Consent Agenda (action items)** Mr. Lasnick asked if any items needed to be moved from the Consent Agenda. Seeing none, Mr. Lasnick moved to adopt the Consent Agenda as presented. Mrs. Taylor seconded. Unanimous vote. Motion carried.
 - 6.1 Adopt Board meeting agenda 12.17.20
 - 6.2 Adopt Board meeting minutes 11.19.20
 - 6.3 Review Contract for Parking Lot purchase from FSD
7. **Community Comments**
 - 7.1 **Open Community Comments:** Parents and members of the community are invited to make comments to the Board during this section of the meeting. If you wish to address the Board, please sign up before the meeting. You may address the Board for up to two (2) minutes, and the time limit will be enforced. Comments should not reference individual personalities or other private matters. If you wish to discuss these, please refer to the Board's grievance policy. The Board and/or Administration will address written concerns in a timely manner.
8. **Reports:**
 - 8.1 School leader report: Mr. Lambert: Enrollment: 419 students with 104 on the waitlist. ADA 95.2% even managing COVID absences. More parents are driving their children to school due to COVID. IEP and RTI meetings held. RTI Dashboard will go "live" by January 29th, 2021. Hiring for AY21-22: Mathematics and Latin teachers. First pass FY21-22 budget discussion completed on 12/11/20. School Continuous Improvement Plan accepted and approved by SDE. First report to PCSC has been submitted. Quotes are being collected to fix leakages in the school building. Dr. Condra reported: Certification Update: 8 teachers certified for 3-year interim licenses via Alternative Authorization Pathway; 5 teachers certified for 1-year provisional license (will progress to 3-year interim AAP next year). Mr. Lambert reported: Boys Wrestling Club and Boys Basketball started Monday, December 14th and Christmas Break is December 21st-January 1st.
 - 8.2 Financial Committee report: Mrs. Frei: Mr. Carignan (BLUUM) presented the financial statements/budget Ending November 30, 2020 and the "Website Reports" (including payroll report, expense report) showing transaction details. Mr. Carignan and Mr. Lasnick met with Dru (Building Hope) and were assured the Building Hope loan closing will be by mid-January. Payment from state will be in February.
 - 8.3 Development Committee report: Mr. Lasnick: 402 SW 3rd property- Committee spoke with AMI's Board Chair and conveyed TVCA's continued intent to purchase their property for expansion. 404 SW 3rd property is under contract and plans to close by the end of January 2021. Bouma USA attended the December 8th Fruitland City meeting in which TVCA received a conditional use permit for this property. We now have CUP's for all but the 414 property. ALTA survey is underway, to be completed by Christmas. 414 SW 3rd property discussion with the owner is underway. Bouma USA provided option "C" in case an agreement isn't obtained. 424 SW 3rd property under contract and plans to close by end of January 2021. ALTA survey is underway, to be completed by Christmas. Parking Lot from FSD property is under contract and plans to close by end of January 2021. Phase I environmental is underway, to be completed by December 18th. All

items needed to close the loan are on target.

- 8.4 Capital Committee report: Mrs. Nelson: Mrs. Collins has submitted two grants this last month for Phase II. She has prepared 12 other grant applications in coordination with Mr. Lambert and the Committee. Mrs. Anderson, Grant Submission Coordinator, is scheduled to submit these packages by the end of this week. These are primarily Idaho Foundation requests and work towards the Phase II project. TVCA participated in #GivingTuesday on December 1st., an annual Facebook matching fundraising opportunity. Two students independently sold candy bars to the local community to support our capital campaign. They raised and donated \$75 to the new campus! The next opportunity the Committee is pursuing is to implement a virtual movie premier. This short video would lead the viewers through a day in the life of a Timberwolf. The audio content will include the TVCA mission, the impact of the model, vision for expansion, and a call to action for potential donors. This content would be emailed to the TVCA family with the request to share with communities. It would also be emailed to local business communities. Committee would like to begin filming mid-January and launch the premier by mid-February. The Board continues to foster relationships with potential donors in the communities. Donations received and 12 grants were submitted this week for Phase II expansion. Mrs. Collins will need to submit a new work proposal since her contract will be expiring.
- 8.5 Governance Committee report: Mr. Fugate: January 6th at 6:00 p.m. the Board will complete the Principal Evaluation. In June we will have potential Board vacancies and are actively looking for potential members to commit to committees.
- Mr. Fugate would like to do a Board policy review at the same meeting. Mr. Carignan (BLUUM) will be sending the statutory training agenda to us for the year. Committee will send an invite in the Sentinel for potential committee and Board members.

9 Unfinished Business

10. New Business

1. TVCA Annual Report Draft from PCSC: Mr. Lambert stated the report meets all standards. (Only one item was yellow due to the school year starting late due to the COVID pandemic)
2. Adopt Proposed Attendance Policy Change: Mr. Lambert (action item) Mrs. Frei moved that we adopt the proposed Attendance Policy change. Mrs. Nelson seconded. Discussion: Mr. Lambert sent highlighted changes to the Board for review. (5 family flex days per year {excused absences}, TVCA fall break and needed doctor's note timeline) Unanimous vote. Motion carried.
3. Adopt Proposed AY21-22 School Calendar: Mr. Lambert (action item) Mrs. Taylor moved that we adopt the proposed AY21-22 School Calendar. Mrs. Nelson seconded. Discussion: Fall break added due to parents needed request. Mrs. Taylor, Mrs. Nelson, Mrs. Baines, Mr. Lasnick, Mrs. Frei and Mr. Evenden voted in favor while Mr. Fugate voted against. Motion carried.

11. Board Development

1. Review Bylaws, Agreement with Building Hope, Lease Agreement: Mr. Lasnick
Discussion: Bylaws: It was stated that Article 4-1b needs to be adjusted to add committee in the verbiage. It was suggested that we observe the Open Meeting Laws in our committee meetings. Advertising openings for committees and Board seats are assigned to the Governance committee. Articles: 4-1e; and 4-1g need to be addressed by Governance committee. Mr. Lasnick covered agreements with BCSI and Hillsdale. Both stated that TVCA management is doing well communicating with them on quarterly documents. Hillsdale/BCSI need to be notified when annual documents are changed by both management and the Board. Building Hope and Lease Agreement: Mr. Lasnick: We need to understand we don't own this building, we are leasing from them. We need to abide for prior approval from the BH lease agreement for improvements over \$10,000 and any other leasing. Also, should we need to buy other insurances owners need to be named on policies. Reporting requirements: TVCA needs to provide reports for Building Hope and Vectra (Mr. Carignan (BLUUM) shares with BH and BH shares with Vectra). Final Charter Commission report needs to be forwarded to BH and Vectra.

12. **Adjournment: Having completed the agenda the meeting is adjourned at 9:00 p.m.**
Julie Taylor, Board Secretary