

Treasure Valley Classical Academy Board of Trustees

Treasure Valley Classical Academy

500 SW 3rd St., Fruitland, Idaho 83619

MINUTES

Date: November 19, 2020

Time: 7:00 p.m.

1. **Call to order by Board President:** Mr. Lasnick
2. **Roll Call of Board by Board Secretary:** Mrs. Taylor, Mr. Lasnick, Mrs. Nelson, Mrs. Frei, Mrs. Baines (call in), Mr. Evenden, Mr. Fugate (absent). Quorum established.

Others attending: Mr. Lambert (Principal), Dr. Condra (Vice Principal),

3. **Pledge of Allegiance**
4. **School Pledge:** "I will learn the true, I will do the good, I will love the beautiful
5. **School Mission:** "The mission of Treasure Valley Classical Academy is to train the minds and improve the hearts of students through a classical, content-rich curriculum that emphasizes the principles of virtuous living, traditional learning, and civic responsibility."
6. **Consent Agenda (action items):** Mr. Lasnick asked if any item needed to be removed from the consent agenda. Mrs. Baines asked to move item 6.1 from the consent agenda to correct 11.19.20 agenda. Mrs. Frei moved to adopt the Consent Agenda as now presented minus 6.1. Mr. Evenden seconded. Unanimous vote. Motion carried.

6.1 Adopt Special Board meeting agenda 11.19.20

6.2 Adopt Board meeting minutes 10.15.20

6.3 Adopt Special Board meeting minutes 10.28.20

6.4 Adopt Special Board meeting minutes 11.13.20

6.5 Review Quarterly Financial update sent to BCSI

6.6 Review response to IDBS facilities report

6.1 Mrs. Baines moved to adopt the amended agenda with correction by removing the words "Board Wiser" from 11.1 changing to "Board Training".

Mrs. Frei seconded. Unanimous vote. Motion carried.

7. **Community Comments:**

7.1 **Open Community Comments:** Parents and members of the community are invited to make comments to the Board during this section of the meeting. If you wish to address the Board, please sign up before the meeting. You may address the Board for up to two (2) minutes, and the time limit will be enforced. Comments should not reference individual personalities or other private matters. If you wish to discuss these, please refer to the Board's grievance policy. The Board, and/or Administration, will address written concerns in a timely manner.

8. **Reports:**

8.1 **School leader report:** Mr. Lambert reported that TVCA's Thanksgiving break will be November 19-30 to create a 10-day "simulated" quarantine period to mitigate COVID. TVCA school enrollment is 418 with 109 on the waitlist. We've added 128 new students this year. As of 11/12/20 ADA was 96.2%. To date, our Student Services Department has held 52 meetings (IEP, 504, ELL and RTI meetings) to support our educationally disadvantaged students. TVCA is preparing a specially

developed dashboard to track our students in all areas of growth. Even though our lady Timberwolves basketball season has now been cancelled due to COVID, our ladies won our first-ever competitive sports home game! 100% of our teachers and staff returned to train the minds and improve the hearts of all our students in person this year. Not one has wavered during these hard times. TVCA has remained open for in-person schooling for all students without interruption since 31st August with some limited closure after November 9th due to our first COVID positive case. Bus drivers sustained daily, uninterrupted bus transportation. TVCA's food services team safely served 16,686 quality meals to our student body.

8.2 Financial Committee report: Mrs. Frei: Mr. Carignan (BLUUM) presented the actual report budget for Treasure Valley Classical Academy for the first quarter of the 2020-2021 school year, the audited financial statements for the year ended 6/30/2020, and the form 990 tax returns for the year ended 6/30/2020. Board needs to keep working on our capital campaign for needed cash flow. The Board reviewed the projected budget and cash flows. The Board recognized the need for the budget to be monitored carefully.

8.3 Governance Committee report: Mr. Fugate: Mrs. Taylor stated the Board needs to do a Mid-year Principal review and offered 3 optional days for the Board to accomplish the review. Board members would like another date set during the week. Mr. Fugate will contact all members for another review date option. Board members will continue to look for and speak to possible Board candidates.

8.4 Capital Committee report: Mrs. Nelson: Mr. Lambert implemented a Financial Reconciliation report stating donations received. Mrs. Frei has followed up with pledges made. Mrs. Collins reported 10 confirmed grant submissions, goal for response is the end of December. Campaign is below our predications having to cancel our main event due to COVID. Each Board member will work with their assigned network of people. Committee will design a capital campaign that will work with our COVID environment.

8.5 Development Committee report: Mr. Lasnick: A CUP application was submitted for property, 404 SW 3rd, for the December 8th City Hall meeting. Properties 404 and 424 are under contract and other needed properties are in discussion. The FSD parking lot purchase should close soon. Committee has met with 414 owner. Committee continues working with Building Hope concerning a loan and has signed a preliminary. All surveys are done and sent in. Committee will follow up regularly with Building Hope.

9. Unfinished business:

10. New Business:

10.1 Design-build contract: (with Bouma USA) Mr. Lasnick (action item)

Mrs. Frei moved that we accept the Design-build contract. Mrs. Nelson seconded. Discussion: Mr. Yorgason, lawyer, looked at this contract with no concerned feedback. Clarification of terms in contract were discussed and clarified. We need a financing Phase 2 plan in place before starting any construction. Pre-construction cash flow will be given for clarification. Unanimous vote. Motion carried.

11. Board Development:

11.1 Board Training: Mr. Fugate had the Board watch a video by BLUUM, "Charter School Governance, The Essential Guide: Episode #1; Governance" for Board training. The Board discussed its responsibilities to accomplish this.

12. Adjournment: Having completed the Agenda meeting adjourned at 8:07 p.m.

Julie Taylor, Board Secretary