

# Treasure Valley Classical Academy Board of Trustees

Treasure Valley Classical Academy  
500 SW 3<sup>rd</sup> St., Fruitland, Idaho 83619

## MINUTES

Date: July 16, 2020

Time: 7:00 p.m.

1. **Call to order** by president: Mr. Lasnick at 7:00pm.
2. **Roll call of Board** by vice president: Mrs. Nelson, Mr. Evenden, Mr. Lasnick, Mr. Fugate, Mrs. Baines (Zoom), Mrs. Frei (Zoom). Mrs. Taylor absent. Quorum established.  
**Also attending:** Mr. Lambert (Zoom), Dr. Condra.
3. **Pledge of Allegiance**
4. **School Pledge:** I will learn the true, I will do the good, I will love the beautiful
5. **Mission:** The mission of Treasure Valley Classical Academy is to train the minds and improve the hearts of students through a classical, content-rich curriculum that emphasizes the principles of virtuous living, traditional learning, and civic responsibility.
6. **Consent Agenda (Action Items)** Mrs. Baines moves to remove 6.1 and 6.2 out of the consent agenda as items were mislabeled. Mrs. Baines moved to correct the nomenclature of items 6.1 and 6.2. Mr. Evenden seconded. Item 10.9 needs to be edited to state that Mrs. Baines is the second board member on the Fundraising committee. Mrs. Nelson moved to strike the line that Mrs. Baines is the Capital Campaign lead. Mr. Fugate seconded. All in favor and motion passed.
  1. Adopt agenda for 7.16.20.
  2. Adopt special meeting minutes from 6.18.20
  3. Adopt regular meeting minutes from 6.25.20
7. **Community Comments**
  1. **Open Community Comments:** Parents and members of the community are invited to make comments to the Board during this section of the meeting. If you wish to address the Board, please sign up before the meeting. You may address the Board for up to two (2) minutes, and the time limit will be enforced. Comments should not reference individual personalities or other private matters. If you wish to discuss these, please refer to the Board's grievance policy. The Board and/or Administration will address written concerns in a timely manner.
8. **Reports:**
  1. **School leader report:** Hillsdale travel: Training was helpful and everyone returned safe and healthy. The faculty highlight was that they were able to interact with the broader BCSI network. Reopening plan has been aligned with state recommendations. The Southwest District Health has an advisory role in this plan. Based on current data, persons under 18yrs of age have the lowest risk of contracting or dying in Idaho of COVID-19. Mr. Lambert is striving to open the TVCA campus to students on August 21st--in line with state law and in the safest/wisest way possible. Overall, parents are supportive of this decision. They will have the option to keep children on the distributed learning plan. Administration will roll out a quick survey 30 days before school starts to gain further parent opinion. Emergency provisional Latin teacher certificate is needed. Part time position has been advertised since January 2020. While there has been good interest, there has been no commitment for a part time position. As such, there is an emergency in our district to fill this position. Dr. Condra is willing to fill this need. He has been reviewing and studying Wheelock's latin. He will need a one year emergency provisional license to meet the state's requirements to fill this role. Dr. Condra is pursuing this process with the SDE.
  2. **Finance Committee:** Mrs. Nelson states that she is working with Mr. Carignan to secure documents for grant applications and for the DL Evans loan.
  3. **Capital Committee:** DL Evans loan application status: waiting on outstanding documents from Mr. Carignan. Mrs. Nelson will follow up with Mr. Carignan. Mrs. Nelson reported that the fundraising committee has met twice since the last Board meeting. We have made good progress towards finalizing a fundraising narrative and marketing roadmap as a team. We have been collecting quotes so that we have a good idea of what our campaign budget will be. Kathie Collins has found 1.6M in applicable grants and is diligently working through the application process. No grants have been submitted at this

time as she is working through some final requirements with Mr. Lambert. As of a couple weeks ago, we have \$2,500 in the bank towards our capital campaign. As of now, 6/7 board members have made confirmed contributions to TVCA. This next month, we will be finalizing our capital campaign strategy and budget, submitting grant applications, and growing our committee team as needed to execute our plan. At this time, the committee would appreciate the board's engagement by completing the capital campaign homework that Mrs. Baines has sent out through email. This will enable us to finalize our committee team, build a key communicator list, propose likely contributors, and familiarize yourself with aspects of the campaign. Mrs. Collins will be leading a training with the board in the next month. What are likely dates that would work? Mrs. Baines gave an overview of the benefit of joining Snake River Economic Development Alignment. One of their main contacts is very excited about our project and she is sending us grant opportunities and resources. This would connect TVCA to larger organizations that may largely support our cause. Mrs. Baines is willing to underwrite the cost of joining this organization. Dr. Condra is following up with the Woodgrain grant.

4. **Development Committee:** Mr. Lasnick spoke with Rick Watkins about the FSD parking lot. He is encouraging continued collaboration with FSD. Updated that we will be also pursuing previous options such as a local church parking lot and the lot behind the Fruitland Telephone Company. FSD may consider another offer that includes a different amount for leasing the parking lot. FSD would like to have an agreement made or not made by the end of this month. The FSD is supportive of working strategically with TVCA for mutual expansion in the future. AMI: Mr. Evenden reports that Mr. Lambert and Bob Barowski (AMI Board president) will meet by the end of this month to review a proposal. Starting the year 2021, we will be using (2) temporary classrooms to allow more prudent execution of our school budget. Quotes have been obtained for modulars and add ons. The modular is drastically less cost than the add on and will be used in our forecasted budget. Mr. Lasnick followed up with Hummel to review payment options for anticipated invoices. Ed Daniels (Hummel) was notified that Phase 2 would be delayed as necessary to secure the appropriate financing before moving forward. Mr. Lasnick also requested that Phase 2 preparatory work by Hummel should be slowed at this time to be prudent, considering the current economic situation. Ed Daniels will follow up with Mr. Lasnick regarding delayed billing.
5. **Governance Committee:** Mr. Fugate continues to collect names for future Board members. Requested that the Board send the committee potential names for them to follow up and vet. Strategic oversight calendar continues to be reviewed to make sure everything is current and addressed.

9. **Unfinished Business:**

1. Purchase parking lot from Fruitland School District: Mr. Lasnick (Action Item): Mr. Lasnick reviewed the proposed counteroffer to the FSD. Edits discussed. Mrs. Frei moved to approve the letter to FSD as amended. Mr. Fugate seconded the motion. All in favor. Motion carried.
2. Governance Policy revision: Mr. Fugate (Action Item) Mr. Fugate reviewed the Governance Policy revisions. Minimal formatting edits proposed. Mr. Evenden moved to adopt the polished Governance Policy. Mrs. Frei seconded. All in favor. Motion carried.

10. **New Business:**

1. AY20-21 Slate of Employees: Mr. Lambert (Action Item). Mr. Lambert provided background on new members to the Slate of Employees. All hires are very qualified and passionate about improving the minds and hearts of our students. Mrs. Frei moved to accept the AY20-21 Slate of Employees. Mrs. Nelson seconded. All in favor. Motion carried.

11. **Board Development:**

1. Board Wiser: "That will be 1.4M please": Mr. Fugate. Board training led by Mr. Fugate about the personal liability of the board. He led the Board through reviewing/discussing how well the Board is minimizing its own risk. Mr. Lasnick will finalize school leader evaluation. Mr. Fugate will review liability coverage amount, send out conflict of interest forms, request a quote from Chris Yorgeson (school attorney) about performing a risk assessment of Board's oversight and recommendations for training, and follow up with a Board statutory training.

12. **Adjournment: Having completed the agenda the meeting is adjourned at 8:41pm.**

**Julie Taylor, Board Secretary**