

# Treasure Valley Classical Academy Board of Trustees Meeting

Treasure Valley Classical Academy  
500 SW 3rd St., Fruitland, Idaho 83619

## MINUTES

Date: May 21, 2020

Time: 7 p.m.

1. **Call to Order by President:** Mr. Lasnick
2. **Roll Call of the Board by Secretary:** Mrs. Taylor, Mr. Lasnick, Mrs. Baines, Mrs. Nelson, Mrs. Frei, Mr. Evenden, Mr. Fugate (absent) Quorum established.  
**Others attending:** Mr. Lambert (Principal), Dr. Condra (Vice Principal), Marc Carignan (BLUUM on ZOOM), Jason Gaskill (invited guest), Sam Gaskill, Jim Ford (BLUUM Consultant on ZOOM), Kim Esterman (BLUUM on ZOOM), Mrs. J. Fugate (Fruitland), Mr. D. Fugate (Fruitland).
3. **Pledge of Allegiance**
4. **School Pledge:** I will learn the true, I will do the good, I will love the beautiful.
5. **Mission:** The mission of Treasure Valley Classical Academy is to train the minds and improve the hearts of students through a classical, content-rich curriculum that emphasizes the principles of virtuous living, traditional learning, and civic responsibility.
6. **Consent Agenda (Action Items):** Mr. Lasnick moved to adopt the Consent Agenda.  
Mrs. Taylor seconded. Discussion: Mrs. Baines asked that 6.2 be moved off the consent agenda to discuss after the vote to adopt items; 6.1, 6.3, and 6.4. Mrs. Baines moved to adopt the consent agenda as now presented. Mrs. Taylor seconded. No more discussion. Unanimous vote. Motion carried.
  - 6.1. Adopt agenda for 5.21.20
  - 6.2. Adopt regular meeting minutes from 4.16.20. (Item moved off the consent agenda and will be discussed after the consent agenda vote)
  - 6.3. Adopt special meeting minutes from 5.12.20
  - 6.4. Review K-12 budget guidance from the Governor

6.2 Adopt regular meeting minutes from 4.16.20 (action item) Mrs. Baines corrected a sentence under School Leader's report from: "One of the suggestions is to create a Mission Dashboard Support Committee" to "Mr. Lambert will create a Mission Dashboard Support Committee." Mr. Evenden moved to adopt 4.16.20 regular meeting minutes as corrected. Mrs. Frei seconded. No more discussion. Unanimous vote. Motion carried.
7. **Community Comments**
  - 7.1. **Open Community Comments:** Parents and members of the community are invited to make comments to the Board during this section of the meeting. If you wish to address the Board, please sign up before the meeting. You may address the Board for up to two (2) minutes, and the time limit will be enforced. Comments should not reference individual personalities or other private matters. If you wish to discuss these, please refer to the Board's grievance policy. The Board and/or Administration will address written concerns in a timely manner.  
  
Mrs. Fugate, from a local nonprofit organization, requested the use of the TVCA auditorium to show a free informational/documentary film to the local community on May 30th. The film is about 2 ½ hours in length. Mr. Lambert will handle this request.
8. **Reports**
  - 8.1. School Leader's Report (April Dashboard): Mr. Lambert: Governor's Idaho Rebound Plan prohibits gatherings of more than 10 people through May 30<sup>th</sup>, 2020 making it impossible to open TVCA this school year. SBoE waivers were requested: minimum instructional hours and annual assessments. SBoE flexibilities

were granted: grading and attendance. Daily “live” class attendance was 88% and distributed chrome books for distributive learning was 83%. Meals served during April COVID-19 were 4,934. All April lunches served at no cost to students under Area Eligibility, NSLP Feeding, and Congregate Feeding Waivers.

Goals through May 30<sup>th</sup>, 2020 are: 1. To continue our Distributed Learning Plan and support families in all ways possible, 2. To continue preparations for facility expansion, and 3. To continue TVCA registration and re-enrollment processes for new and returning students. Enrollment Data: 290 students are returning, 123 new students, and 90 on the waitlist. Students return rate is 99%. Faculty return rate is 100%. Auditorium updates: Roof leakage damage in several places. More roof leakage in offices and entry way. The damage needs to be repaired immediately to prevent further damage. Mr. Lambert will move ahead with repairs. There will be a contractor site walk through with HUMMEL and bids are due next week to move forward on facility expansion. Board needs to consult with AMI for the Hitchcock building purchase to expand TVCA next year as part of the master plan design.

Currently several TVCA students are running for school government offices by presenting their virtual speeches to the student body.

8.2. Financial Report: Mr. Carignan (by ZOOM): Even with the estimated impact of the Governor’s 1% COVID-19 holdback and the needed budget adjustments, TVCA’s budget balance is on target and in good shape. With the influx of the PPP funds our cash position has been enhanced. We received word from Building Hope that all principal interest is covered for the facility this year. The Louis Calder Foundation helped cover the bussing costs during COVID-19. PPP funds allowed us to pay all staff at full rates during COVID-19.

8.3. Governance Committee: Mr. Fugate (absent) No report at this time.

8.4. Finance Committee: Mrs. Frei. No report at this time. Mrs. Frei will meet with Mr. Baines to discuss computer security.

8.5. Development Committee: Mr. Evenden: The conditional use permits were approved for the TVCA expansion classrooms/buildings by the city of Fruitland.

## **9. Unfinished Business:**

9.1. Review 1<sup>st</sup> draft of the School Facility Use Policy: Mr. Fugate (absent but he presented this policy for a 1<sup>st</sup> review in the Board packet). It was determined that this policy is handled as a management issue and not as a governance issue. Mr. Lambert will go over the policy details. A 2<sup>nd</sup> review of this policy will be in June with additional details from Mr. Lambert.

## **10. New Business:**

10.1. Building expansion and finance: Mrs. Baines presented information for immediate and long-term financial options. (in Board packet) Also attending with ZOOM was Jim Ford (BLUUM), Kim Esterman (BLUUM), and Marc Carignan (BLUUM). Mr. Gaskill presented ideas on how to possibly find large scale capital funds for TVCA. He could put together a specific portfolio for TVCA as a consideration for investors. Mr. Gaskill has had experience with large capital campaigns and has helped raise funds for various academic institutions but not with charter schools.

Mrs. Baines reported on Cap-Ed Bank as a possible option for school lending. They have grants for accredited K-12 schools. Mr. Carignan stated that Cap-Ed wants enrollment rates for loans and that their loan process is quick.

RAZA is another possibility for funds and this institution is already working with Barney charter schools. RAZA is also in sync with our school culture.

Several businesses were approached by the Development Committee. Building Hope is still an option. There is a need to put together a portfolio package as a presentation to several lenders.

There are community members, Don and Judith Haagenson, who are willing to bequeath 1 ½ acres to TVCA for a school sports field.

10.2. Approve offer to purchase parking lot from Fruitland School District: Mr. Evenden (action item)

Mrs. Frei moved to approve TVCA’s offer to purchase the parking lot from Fruitland School District.

Mrs. Baines seconded. Discussion: The offer presented is what the lot appraised for. Unanimous vote. Motion carried.

10.3. 1st review of TVCA 2020-21 budget: Mr. Carignan (by ZOOM) (in Board packet) Mr. Carignan

presented the TVCA 2020-21 budget. He also will present an amended budget to the PCSC to satisfy the Federal law for a matched budget. The TVCA 2020-21 budget is to be presented at the Budget hearing. TVCA is in a safe place financially.

10.4. Teacher appreciation: Mrs. Baines had the Board sign appreciation/thank you cards and gift certificates to present to all TVCA staff and leadership. A TVCA Appreciation picnic for staff and leadership was discussed.

10.5. Adopt security measures as presented in Executive Session 74-206(1)(d), 74-105(4)(b) held on 3/19/2020 (action item) Mrs. Taylor moved to adopt security measures as presented in Executive Session 74-26(1)(d), 74-105(4)(b) held on 3/19/2020. Mr. Evenden seconded. No discussion. Unanimous vote. Motion carried.

10.6. Adopt Faculty and Staff Principal Evaluation Questions: Mr. Fugate (action item) Mr. Evenden moved to adopt the Faculty and Staff Principal Evaluation Questions. Mrs. Nelson seconded. Discussion: Will this be a survey monkey for user friendly participation and for staff to maintain privacy when implemented? It was decided that it will be. A few questions will be deleted that are too indirect before sending it out. Mrs. Baines moved to adopt the Faculty and Staff Principal Evaluation Questions as amended. Mrs. Frei seconded. Unanimous vote. Motion carried.

**11. Board Development:**

11.1 Board Wiser: Preventing Board Schizophrenia: Mr. Fugate (absent) Mrs. Baines conducted Dr. Carpenter's Board training addressing the importance that the Board should be more diligent in making certain that all decisions we discuss are voted on by the Board before action is taken.

**12. Adjournment: Having completed the agenda the meeting is adjourned at 10.04 p.m.**

**Julie Taylor, Secretary**