

Treasure Valley Classical Academy Board of Trustees Meeting

Treasure Valley Classical Academy Auditorium

500 SW 3rd St., Fruitland, Idaho 83619

MINUTES

Date: February 20, 2020

Time: 7 p.m.

1. **Call to Order** by President Lasnick
2. **Roll Call of the Board** by Board Secretary: Mrs. Baines, Mrs. Frei, Mrs. Nelson (not attending), Mr. Lasnick, Mrs. Taylor, Mr. Evenden, Mr. Fugate (not attending). 5 present. Quorum established.
Others attending: Mr. Lambert (Principal), Dr. Condra (Assistant Principal), Jayne Blake (Census), Jake Rivard (HUMMEL Architects), Lisa Woods (Fruitland), Seneca Woods (Fruitland), Danielle Hayes (Fruitland), Kelley Phipps (Fruitland)
3. **Pledge of Allegiance**
4. **School Pledge:** I will learn the true, I will do the good, I will love the beautiful.
5. **Mission:** The mission of Treasure Valley Classical Academy is to train the minds and improve the hearts of students through a classical, content-rich curriculum that emphasizes the principles of virtuous living, traditional learning, and civic responsibility.
6. **Consent Agenda (Action Items):** Mrs. Frei moved to accept the Consent Agenda as shown. Seconded by Mr. Evenden. No discussion. Unanimous vote. Motion carried.
 - 6.1. Adopt amended agenda for 2.20.20
 - 6.2. Adopt regular meeting minutes from 1.23.20
 - 6.3. Property 404 LOI
 - 6.4. State Board of Education Literacy Plan Review
 - 6.4.1. TVCA Literacy Plan ACCEPTED
 - 6.4.2. Literacy Plan Review Checklist
 - 6.5. JKAF Support for All Day Kindergarten
 - 6.6. TVCA Expansion Correspondence to PCSC
7. **Community Comments**
 - 7.1. Hummel Architects to address Board on expansion: They are a general practice architecture group and work with K-12 schools in expansion. Mr. Rivard presented their multi-phase plans for TVCA expansion.
 - 7.2. **Open Community Comments:** Parents and members of the community are invited to make comments to the Board during this section of the meeting. If you wish to address the Board, please sign up before the meeting. You may address the Board for up to two (2) minutes, and the time limit will be enforced. Comments should not reference individual personalities or other private matters. If you wish to discuss these, please refer to the Board's grievance policy. The Board and/or Administration will address written concerns in a timely manner.
8. **Reports**
 - 8.1. School Leader's Report (January Dashboard): Mr. Lambert: Twelve qualified 6th grade students read to 1st graders under the Student Services Team. Parent Mid-Year Survey results: 95% participation rate; Strong parent satisfaction in dedication to TVCA mission, culture, academic program, teachers, safety, front office, and leadership. Areas to work on: uniforms, lunch, attendance, and homework.

Important events: February Information Session went well. February 27th for 5th/6th/7th grader is a Family Information Night. March 11th is the lottery deadline. March 31st-April 2nd is available for admitted family tours. April 3rd is Parent-Teacher conferences. School enrollment is steady. TVCA needs another bus or two for student growth in 2020/2021. March 5th TVCA town hall meeting is to help with the uniform challenges for next year and allows engaging better with TVCA parents while reviewing survey with the Mission Support Team. Hiring fair at Hillsdale is super competitive but we have strong teacher candidates for AY20/21. Mr. Lambert has moved the students back into the main building from the Art class across the street, pending receiving a CUP.

- 8.2. Financial Report: Mr. Carignan (by speaker phone): Financial Report Summary year to date and year end numbers. Official school enrollment is 303 and daily attendance is good. State financial reports are out. TVCA is keeping facility costs well under 18% of total budget. TVCA is on target with its yearly budget.
- 8.3. Governance Committee: Mr. Fugate (not attending) Mrs. Baines reported: Committee reviewed Committee meeting agreement. Committee amended the Board of Conduct. Committee completed and submitted Board Policy for vote. Special Board work meeting to be held on February 29th from 9 a.m. to 12 p.m. Mrs. Grace is working on the TVCA Board evaluation.
- 8.4. Finance Committee: Mrs. Frei: Committee has met the requirements set up by TVCA guidelines over financial oversight. Committee has one completed bid from Quest CPA to perform an audit for TVCA. There have been three responses from the audit companies this Committee contacted to audit for TVCA. Besides Quest CPA, one declined a bid and one we have not heard from. Committee continues to work on the financial oversight forms.
- 8.5. Development Committee: Mr. Evenden: Committee is open to Board suggestions for future Board members. Committee has had several conversations with adjacent properties to TVCA including the Alma Mater. Mr. Ryneerson is working hard on capital campaign contacts for TVCA's immediate short term and long term needed funds. Funds for the Resource Room HVAC are almost met. FSD letter stated an interest in selling a piece of land to TVCA but not in leasing the parking lot.

9. Unfinished Business:

- 9.1. FSD response to TVCA parking request (action item)
Mrs. Baines moved to split the cost to move forward to purchase the FSD land in response to TVCA's parking request. Seconded by Mrs. Frei. Discussed above in 8.5. Unanimous vote. Motion carried.

10. New Business:

- 10.1. 2020 Census Info: Jayne E Black presented the Census program and the importance of it.
- 10.2. Choose an audit firm for TVCA's upcoming financial audit: (action item) Mrs. Baines moved to accept the Quest CPA audit firm for TVCA's upcoming financial audit. Mr. Evenden seconded. Discussion: Clarification questions on agreement details by Board members. Unanimous vote. Motion carried.
- 10.3. Review TVCA board and committee member agreements by Mrs. Baines. Governance Committee refined the language in the Board agreement. Each Board member needs to print, sign, and return their copy to Mr. Lasnick.
- 10.4. Adopt board policies: Mr. Fugate (action item) Mrs. Baines moved to adopt the Board policies as written. Mrs. Taylor seconded. No discussion. Unanimous vote. Motion carried.
- 10.5. Review changes to Board drive: Mr. Lasnick explained changes he made to the Board drive for better organization.

11. Adjournment: Having completed the agenda the meeting is adjourned at 8:44 p.m.

Julie Taylor: Secretary