

# Treasure Valley Classical Academy Board of Trustees Meeting

## Treasure Valley Classical Academy Auditorium

500 SW 3<sup>rd</sup> St., Fruitland, Idaho 83619

### MINUTES

Date: November 21, 2019

Time: 7 p.m.

1. **Call to Order by President Mr. Lasnick**
2. **Roll Call of the Board by Secretary Mrs. Taylor:** Attending: Mr. Lasnick, Mrs. Frei, Mrs. Baines, Mrs. Nelson, Mrs. Taylor. Absent: Mr. Evenden, Mr. Fugate. 5 present. Quorum established. **Others attending:** Mr. Lambert (Principal), Sheena Lankford, Dr. Condra, Seneca Woods, Nick Guho, John Hill.
3. **Pledge of Allegiance**
4. **School Pledge:** I will learn the true, I will do the good, I will love the beautiful.
5. **Mission:** The mission of Treasure Valley Classical Academy is to train the minds and improve the hearts of students through a classical, content-rich curriculum that emphasizes the principles of virtuous living, traditional learning, and civic responsibility.
6. **Consent Agenda (Action Items):** Mr. Lasnick moved to adopt all items on Consent Agenda. No objection. Motion carried.
  - 6.1. Adopt agenda for 11.21.19
  - 6.2. Adopt regular meeting minutes from 10.17.19
  - 6.3. Approve opening of second bank account for donations (non-operational)
  - 6.4. Review form 990 (Non-profit tax return)
7. **Community Comments:** Parents and members of the community are invited to make comments to the Board during this section of the meeting. If you wish to address the Board, please sign up before the meeting. You may address the Board for up to two (2) minutes, and the time limit will be enforced. Comments should not reference individual personalities or other private matters. If you wish to discuss these, please refer to the Board's grievance policy. The Board and/or Administration will address written concerns in a timely manner.
8. **Reports**
  - 8.1. **School Leader's Report:** Mr. Lambert: Enrollment is up to 307. TVCA is current on IEP meetings. MAP testing is complete for grades 2-6. First quarter report cards (3-6) and skills MAPS (K-2) were issued on Nov. 1<sup>st</sup>. Parent/Teacher conferences were completed on Nov. 1<sup>st</sup>. Grade-level curriculum review conferences are ongoing. Intensive literacy remediation (15 students currently being served) is ongoing. TVCA Holiday Express went well with the chili feed and the donations for 30 military boxes sent out. City of Fruitland has some concerns about park usage due to grass deterioration around playground areas. TVCA's long term plans for this usage are being discussed. Mr. Lambert will meet with the city on this matter. A problem solving committee for TVCA will be started soon.

8.2. Financial Report: Mr. Carignan: (by speaker phone) Form 8879-EO was filed for TVCA with the IRS for an Exempt Organization. Form 990 has been filed for TVCA. We are on budget target in most of our areas. Some areas are exceeding our budget but due to receiving the CSP grant these areas are going to be incorporated/evaluated with the budget. Facility costs are within year expectations. In January we need to put on the agenda to have an amended budget approved by the Board.

8.3. Governance Committee: Mr. Fugate (not attending) Mrs. Baines (committee member) mentioned an interview with a lady in the Latino center at TVCC. She has Board experience and is aligned with the Hillsdale mission. She is excited to be on a TVCA school committee. Mrs. Baines is meeting with Amy from BLUUM on networking with other Latino Boards/groups. She'll be a resource for TVCA. Carolina Achava is meeting in Caldwell to expand our networking.

8.4. Finance Committee: Mrs. Frei (Marc Carignan (BLUUM) gave this report under financial reports above) Dec. 19<sup>th</sup> will be a meeting with Mrs. Frei, Marc Carignan (BLUUM), and Mr. Lambert (Principal).

8.5. Development Committee: Mr. Evenden (not attending) Mr. Lasnick mentioned a meeting with the Fruitland School Board concerning TVCA's use of the dirt lot behind our school. The Fruitland School Board explained their use of this lot is for their bus area and that they need more time for their lawyer to look at TVCA's use proposal and their own future strategic plans for their school. Possible corner property presented by Mr. Hill and Mr. Guho for TVCA campus expansion. (East along S.W. 3<sup>rd</sup> Street) Possibility to lease, with option to buy, part of the local business (next to TVCA) for our Arts Room in January as needed. Mr. Hill and Mr. Guho, have done several building/development projects in Idaho. Both gentlemen favor this 2<sup>nd</sup> plan financially and for the ability of doable classrooms for TVCA's immediate needs. This plan allows time for planning TVCA's school campus growth as we grow the student body for financing. It was suggested that TVCA needs a capital campaign for this bigger project of school expansion.

8.6. 21<sup>st</sup> Century Grant ad-hoc Committee: Mrs. Frei and Mrs. Taylor: Mrs. Frei attended the 21<sup>st</sup> Century Grant workshop as well as Tonja Hainline and Fran Renk from an After School Program Business. Mrs. Renk and Mrs. Hainline will complete and apply for the 21<sup>st</sup> Century Grant.

## **9. Unfinished Business:**

9.1. Adopt TVCA Financial Policies and Procedures (includes board suggested edits)(Action Item) Mrs. Frei moved to adopt the TVCA Financial Policies and Procedures manual as amended. Seconded by Mrs. Nelson. Discussion: fix pg. 9 (take out words "Section J" and replace with "see Procurement section"). Unanimous vote. Motion carried.

## **10. New Business:**

10.1. Marketing discussion - billboard and ad in bulletin: Mr. Lambert suggested we no longer use the billboards as TVCA marketing. TVCA's uniforms and newspapers will get our school mission out better. TVCA was represented on television for TVCA's Veterans Day program. The TVCA Sentinel newsletter is a link to that video. Mrs. Baines suggested we send the TVCA

Sentinel newsletter to further communicate with our donors. It was suggested that TVCA might involve PTCA co-chairs with these items also.

- 10.2. Next year's class sizes: Mr. Lambert (action item): Mrs. Baines moved to enroll up to 28 students per classroom, not to exceed the school enrollment limit. Seconded by Mrs. Frei. Discussion: Is it Ok with PCSC and our charter to do this? Unanimous vote. Motion carried.

Also, Mr. Lambert would like to add another class to either 6<sup>th</sup> or 7<sup>th</sup> grade next year. (At least 6<sup>th</sup> grade) We will have more discussion on this matter at TVCA's December Board meeting.

- 10.3. CSP grant: Mr. Lambert: TVCA has received the CSP Grant for 1.24 million for school growth and expansion. Dr. Condra was critical in obtaining this grant!

**11. Ongoing Board Development and Assessment:**

- 11.1. Roberts's rules and taking meeting minutes: It was suggested the Board use Dr. Carpenter's school board training.

**12. Adjournment: Having completed the agenda the meeting is adjourned at 8:27 p.m.**

*Jaylor, Secretary*