

Treasure Valley Classical Academy Board of Trustees Meeting

Treasure Valley Classical Academy Auditorium

500 SW 3rd St., Fruitland, Idaho 83619

MINUTES

Date: October 17, 2019

Time: 7 p.m.

- I. **Call to Order by Board President, Mr. Lasnick**
- II. **Roll Call of the Board by Secretary Mrs. Taylor; Mr. Lasnick, Mr. Evenden, Mrs. Frei, Mr. Fugate, Mrs. Nelson, Mrs. Baines.** All present. Quorum is established.
Others attending: Mr. Lambert (Principal), Dr. Condra (TVCA)
- III. **Pledge of Allegiance led by President, Mr. Lasnick**
- IV. **School Pledge:** I will learn the true, I will do the good, I will love the beautiful.
- V. **Mission:** The mission of Treasure Valley Classical Academy is to train the minds and improve the hearts of students through a classical, content-rich curriculum that emphasizes the principles of virtuous living, traditional learning, and civic responsibility.
- VI. **Adopt amended agenda for 10.17.2019:** Mr. Lasnick moved to adopt the amended agenda by adding B under New Business below. He stated the "good faith reason" as the item can affect state revenue and a timely review for Board approval is deemed necessary. Mrs. Frei seconded. Any objections to the adoption? No objections. Agenda adopted.
- VII. **Consent Agenda (Action Items):** Motion to adopt all items on Consent Agenda. Mrs. Nelson asked to remove items C and E from the consent agenda to discuss them further. Items C and E were moved by Pres. Mr. Lasnick for discussion under Financial Reports. Motion to adopt items A, B, and D on Consent Agenda by Mr. Lasnick, seconded by Mrs. Frei, No more discussion. Unanimous vote. Motion carried.
 - A. Adopt regular meeting minutes from 9.19.19
 - B. Review of Authorizer correspondence (as appropriate)
 - C. Confirm financial report is sent to Hillsdale (who sends this report to Hillsdale?)
[moved under Financial Report]
 - D. Confirm state test was administered without problems
 - E. Review form 990 (Non-profit tax return) [moved under Financial Report]
- VIII. **Community Comments:** Parents and members of the community are invited to make comments to the Board during this section of the meeting. If you wish to address the Board, please sign up before the meeting. You may address the Board for up to two (2) minutes, and the time limit will be enforced. Comments should not reference individual personalities or other private matters. If you wish to discuss these, please refer to the Board's grievance policy. The Board and/or Administration will address written concerns in a timely manner.
- IX. **School Leader's Report:** Mr. Lambert asked Dr. Condra to lead this report. BCSI's visit on the 25-26 Sept. went well and provided useful feedback for TVCA. The CSP Grant application was sent in for TVCA. 1st school quarter is over on Oct. 25th and parent/teacher conferences will be held on November 1st. TVCA Field and Fine Arts Event will be held Dec. 6th. Mrs. Rasmussen, from Weiser, would like to develop a string orchestra at TVCA.

The 6th graders will present school mascots for students to choose from. Mr. Lambert submitted an informative monthly dashboard for the Board's feedback. Mr. Lambert is concerned about the student absentee rates. Lunch numbers are doing well. TVCA completed IRI testing for K-3. MAP testing will be Oct. 21-26. Literacy essential team visited on Oct. 4th-5th. Mathematics remediation ability grouping is implemented for 1-6th grades. Advanced math tutoring is in place. Reading/literacy assessments are ongoing and working with needs of the students. School clubs are launched and students are excited. Mr. Lambert will attend the BCSI Principals' conference Oct. 27-29. TVCA Curriculum Day, Oct. 31st, is when students can dress in themes directly connected to the curriculum. TVCA is holding a Community Open House on Nov. 5th. On Nov. 11th, a Veterans Day ceremony will be held at TVCA. Mr. Lambert continues to work on a possible After School Program. Marketing suggestions are to set up orientations at local preschools to build up school wait lists.

- X. Financial Reports Received:** Mr. Carignan (BLUUM) (by phone speaker) report. TVCA has paid 50% rent and received 50% state funds for TVCA thus far. TVCA's budget is on track. Nov. 1st is the Average Daily Attendance for facility funding of student enrollment from the state. **(Item C from above)** Who sends the 1st quarter financial report to Hillsdale? Mr. Carignan (BLUUM) will send the 1st quarter financial report to Hillsdale and the TVCA Board after Board review. **(Item E from above)** Review form 990 postcard. Mr. Carignan (BLUUM) filed 990epostcard for TVCA.

XI. Other Reports:

- A. **Governance Committee:** Mr. Fugate is working with Mrs. Baines to encourage TVCA involvement in the Latino Community. Governance Committee is Mr. Fugate and Mrs. Baines.
- B. **Finance Committee:** Mrs. Frei asked how to go through the process to follow a purchase all the way through to watch finances. What is the procedure? The procedure request will come from Board Pres., Mr. Lasnick, to Mr. Lambert to check finances at least quarterly and will involve Mr. Carignan (BLUUM). Mr. Carignan could set up an on-line meeting with BLUUM to help. TVCA could use a detailed ledger report from Mr. Carignan showing how to follow procedure. Mrs. Nelson moved to refer this to committee for further discussion. Mrs. Frei seconded. Discussion: This Finance Committee will include Mr. Lambert (Principal), Mr. Carignan (Business Manager), Mr. Nelson and Mrs. Frei. Unanimous vote. Motion carried.
- C. **Development Committee:** Mr. Evenden created a Community Partner flier for the TVCA November 5th community event to present within the community. Mr. Evenden and Mrs. Baines are pursuing sponsorships. Mr. Lambert had a discussion with Mr. Porter about Phase II progression and the Executive summary process is in progress. It is suggested that by end of Nov. that TVCA lease the land by TVCA, with temporary modules, for next school year's growth. Mr. Porter will do a concept on paper to show this concept. Development Committee is Mr. Baines, Chad Henggeler, Mr. Lasnick, and Mr. Evenden.

XII. Unfinished Business:

- A. Strike from Bylaws Article 4 section 3 paragraph i, final reading, (Action Item)

Mr. Lasnick read this item for the Board. Motion to accept the Bylaws as read by Mrs. Frei. Seconded by Mrs. Nelson. No Discussion. Unanimous vote. Motion carried.

XIII. New Business:

- A. Open Committee Meeting template and process. To have Committee meeting agendas put on TVCA website; Committee Chairs will email the agenda to Mr. Lambert Cc'd to Mr. Lasnick also.
- B. Approve TVCA Bussing Routes and the safety measurement instrument (Action Item)

Motion by Mrs. Nelson to approve the TVCA Bussing Routes and the Measurement Instrument for Walking Students. Seconded by Mr. Fugate. Discussion: Mr. Lambert summarized the bussing items in the Board packet. Walking assessment needed to validate, to the state, some students need to ride the bus to school instead of walking due to students having to cross train tracks on foot.

Board approved both forms: TVCA Bussing Routes and Measuring Instrument for Walking Students. Unanimous vote. Motion carried.

XIV. Ongoing Board Development and Assessment:

- A. Review of Idaho Open meeting law blue book. Mr. Lasnick went over the Committee rules to not make a decision nor deliberate in Committees. (Page 4 of the Idaho Open Meeting blue law book) The ongoing Board development and assessment will fall under the Governance Committee stewardship for the following meetings.

XV. Adjournment: Having completed the agenda the meeting is adjourned at 8:16 p.m.

J Taylor, Secretary