

# Treasure Valley Classical Academy Board of Trustees Meeting

## Treasure Valley Classical Academy Auditorium

500 SW 3<sup>rd</sup> St., Fruitland, Idaho 83619

### MINUTES

Date: September 19, 2019

Time: 7 p.m.

**I Call to Order by President, Mrs. Baines**

**II Roll call of the Board by Secretary;** Mrs. Baines, Mr. Lasnick, Mrs. Nelson, Mr. Fugate, Mrs. Frei, Mr. Evenden (Absent), Mrs. Taylor. Six Board members present. Quorum established.

**Others attending:** Mr. Lambert (Principal), Mr. Tom Porter (Building Hope), Mr. Baines (Development Committee)

**III Pledge of Allegiance**

**IV School Pledge:** I will learn the true, I will do the good, I will love the beautiful.

**V Mission:** The mission of Treasure Valley Classical Academy is to train the minds and improve the hearts of students through a classical, content-rich curriculum that emphasizes the principles of virtuous living, traditional learning, and civic responsibility.

**VI Agendas/Minutes (Action Items):**

- A. Motion to adopt agenda for 2019-09-19. Motion to adopt 2019-09-19 agenda by Mr. Lasnick. Seconded by Mrs. Frei. Discussion: Motion to amend the agenda by striking out item XII (B) by Mrs. Taylor. Seconded by Mrs. Nelson. It was made aware that the law states; when discussing public property the Board cannot go into executive session. Unanimous vote. Motion carried to adopt agenda as amended.
- B. Motion to adopt Board meeting minutes from 2019-08-15. Motion to adopt 2019-08-15 minutes by Mrs. Frei. Seconded by Mr. Lasnick. Discussion: Delete 3<sup>rd</sup> grade sentence in parenthesis for clarification. Unanimous vote. Motion carried to adopt minutes as amended.
- C. Motion to adopt Special meeting minutes from 2019-08-27. Motion to adopt 2019-08-27 minutes by Mrs. Nelson. Seconded by Mr. Lasnick. No discussion. Unanimous vote. Motion carried.
- D. Motion to adopt Special meeting minutes from 9-3-2019. Motion to adopt to adopt 2019-09-03 minutes by Mrs. Nelson. Seconded by Mr. Fugate. Discussion: Explanation of wording in XI. Unanimous vote. Motion carried.

**VII Community Comments:** Parents and members of the community are invited to make comments to the Board during this section of the meeting. If you wish to address the Board, please sign up before the meeting. You may address the Board for up to two (2) minutes, and the time limit will be enforced. Comments should not reference individual personalities or other private matters. If you wish to discuss these, please refer to the Board's grievance policy. The Board and/or Administration will address written concerns in a timely manner.

**VIII Review of Authorizer Correspondence: (As appropriate):**

- A. Letter from PCSC: Mrs. Baines presented a letter showing the PCSC has waived their fees this year for charter schools.

**IX School Leader's Report:** Mr. Lambert shared the effects, due to construction challenges, on the TVCA facility opening delay concerning enrollment. BCSI will visit TVCA on 25/26 September to formulate a plan in helping the students catch up to the curriculum. The IRI testing will be used to form a baseline for students as well as ISAT's, etc. Students enjoy the lunches. Bussing is doing well and serving a wide area.

Mr. Condra and Mr. Lambert are organizing the 6<sup>th</sup> graders as the graduating class. The 6<sup>th</sup> grade students are excitedly choosing a school mascot, developing TVCA's student government, etc.

Mr. Lambert received a parent's letter stating the enjoyment she had spending time with her sons' classes and how much they appreciate the staff, leadership, and education at TVCA.

At the September Parents Information Night several parents volunteered for committees to support TVCA's schools programs. Advertising is a necessary focus for TVCA's needs and growth.

There is a TVCA Informational meeting on Sept. 30<sup>th</sup>. Some speakers addressing the meeting are: Judy Boyle, Idaho House of Representatives District 9; Jim Griffin, Momentum Strategy and Research; Noel LaRoque, USDA Program Director; Michael Chamberlain, Rural Outreach US Ed; Chris Yorgason, Law Offices; Terry Ryan, BLUUM; Mr. Lambert, TVCA Principal; Tom Porter, Building Hope; and Blake Youde, Idaho Charter School Network.

**X Financial Reports Received:** Marc Carignan (BLUUM) via phone speaker: He requested to postpone his report until the next Board meeting when he will report in person. No cash flow worries at this point.

**XI Other Reports: Governance Committee:** Mr. Fugate sent out a packet for a prospective Board member. He is working on TVCA's Governance Policy manual and would like help clarifying what changes should be made.

**Finance Committee:** Mrs. Frei has no report at this time.

**Development Committee:** Mr. Evenden is absent. Mr. Baines and Mr. Lasnick reported on TVCA's Phase I progress.

The overall comment was that the building punch list is nearly done. (Windows updated, stairs done, doors done, etc.)

There are still some outstanding issues with electrical and leakage but they are being worked on. Fencing and locks are taken care of. Everything identified has been addressed in the building so far. Phase II update will be worked on with Mr. Porter (Building Hope). Investigation of possible classroom quads for expansion next year as well as other scenarios.

**Ad-hoc Committee for After School Program Grant:** Mrs. Taylor spoke with the 21<sup>st</sup> Century Grant state representative and the possible after school program director concerning the 21<sup>st</sup> Century Grant procedure. Mrs. Taylor and others plan to attend the Idaho grant workshop in November. Mrs. Nelson will speak with Little Scholars about a possible after school program meeting with Mr. Lambert.

#### **XII Unfinished Business:**

- A. Guest: Mr. Tom Porter with Building Hope to discuss the school facilities, Phase I, and Phase II. Mr. Porter (Building Hope) is a solution provider partner for facility opening at charter schools. As a project manager he helps with project management, financial advising, etc. Phase I had building challenges and he wants to operate better with Phase II working with the school leadership. School carpet solution in classrooms has been addressed to help the distracting noise. To completely carpet the classrooms for noise control a quote of about \$6,200 was stated. Mr. Porter will soon be able to present the Board a budget to see the ability to address the issues of the stairs, air conditioning in the resource room, and complete carpet in classrooms for noise reduction. Land acquisition conversations with the Fruitland school superintendent seemed possible with Building Hope's expertise assisting TVCA. Possible lease on the land while negotiating options. Building Hope needs to work with an architect first for more definite pricing. Deadlines need to be addressed with contractors ahead of time. Possible time extension for the letter offer to the Fruitland School District. The Board needs to approach philanthropic capital to help with Phase II expansion with partnerships. USDA will be coming on September 30<sup>th</sup> to visit TVCA to see our school's progression.
- B. Executive Session as per Idaho Code 74-206 (e) (This was struck from the agenda in VI (A) above)
- C. Adopt TVCA Financial Policy Document (Action Item) Motion to wait until next Board meeting to adopt TVCA Financial Policy by Mrs. Nelson. Seconded by Mr. Lasnick. Discussion: The Policy was not yet completed. Unanimous vote. Motion carried.
- D. Strike from Bylaws; Article 4 section 3 paragraph I, (First reading) Read by Mrs. Baines.

#### **XIII New Business:**

- A. Add two (2) advisory Board seats (Action Item) Mrs. Baines suggested that we add two people from advisory board seats to attend our Board meetings to help advise (without voting authority). Mr. Fugate moved to add 2 advisory seats to the Board. Mrs. Nelson seconded. Discussion: We need to check our bylaws first and possibly have a written proposal for these advisory positions. It was suggested that we possibly use an advisory council as stated in the bylaws. Questions to address: Are they allowed in Executive sessions? These positions would be in addition to the possible 9 Board member seats. All members voted no. Motion failed.
- B. Change Volunteer Policy regarding background checks (Action Item) Mrs. Frei moved to change the Volunteer Policy regarding background checks to those with direct contact with children to include all volunteers. Seconded by Mr. Lasnick. Discussion: Family handbook page 34 already addresses this matter. Mr. Lambert stated that in the Family handbook it allows volunteers to help students under supervision of the teachers as needed. All members voted no. Motion failed.
- C. Vote to replace/exchange Board Officers (Action Item) Motion to exchange/replace Board Officers by Mrs. Taylor. Seconded by Mrs. Nelson. Discussion: Mrs. Baines officially resigned as Board President. She and Mr. Lasnick, Board member, traded positions on the Board. A huge thank you from everyone to Mrs. Baines for all her hard work. Unanimous vote. Motion carried.
- D. TVCA Foundation (Action Item) Motion to file the paperwork to maintain this Foundation by Mrs. Frei. Seconded by Mr. Fugate. Discussion: It doesn't cost and it allows time to evaluate the need for this Foundation. Unanimous vote. Motion carried.

#### **XIV Ongoing Board Development and Assessment:**

- A. Review of Idaho Open Meeting Law (blue book): Mr. Lasnick moved to postpone this review until the next meeting due to the late hour. Mrs. Taylor seconded. Unanimous vote. Motion carried.
- B. Strength Finders Assessments: Mr. Lasnick moved to postpone this item until the next meeting due to the late hour. Mrs. Taylor seconded. Unanimous vote. Motion carried.

#### **XV Adjournment: Having completed the agenda, the meeting is adjourned at 9:16 p.m.**

*Taylor, Secretary*