

Treasure Valley Classical Academy Board of Trustees Meeting

Fruitland City Hall

200 S. Whitley Dr., Fruitland, Idaho 83619

MINUTES

Date: August 15th, 2019

Time: 7 p.m.

- I. **Call to Order** by Mrs. Baines
- II. **Roll Call of the Board** by Secretary: Mrs. Baines, Mr. Lasnick, Mrs. Nelson, Mr. Fugate, Mrs. Frei, Mr. Evenden, Mrs. Taylor. All present. Quorum is established.
Others present: Mr. Lambert (Principal), Marc Carignan (BLUUM)
- III. **Pledge of Allegiance**
- IV. **School Pledge:** I will learn the true, I will do the good, I will love the beautiful.
- V. **Mission:** The mission of Treasure Valley Classical Academy is to train the minds and improve the hearts of students through a classical, content-rich curriculum that emphasizes the principles of virtuous living, traditional learning, and civic responsibility.
- VI. **Agenda/Minutes (Action Items):**
 - A. Motion to adopt agenda for 8 -15-2019, Motion by Mrs. Frei. Seconded by Mr. Lasnick.
Discussion: Motion by Mrs. Frei to amend the agenda by moving item C under XIII New Business to Other Reports under Finance Committee. Seconded by Mrs. Taylor. Unanimous vote. Motion carried to adopt 8-15-2019 agenda as amended.
 - B. Motion to adopt regular meeting minutes from 7-18-19. Motion by Mrs. Taylor. Seconded by Mrs. Frei. Discussion: Clarification of the statement under XIII "Review of Authorizers Correspondence. Correction to Article 4 (3i) to read "Mr. Lambert received an official notification from the PCSC that TVCA's Performance Certificate conditions have been satisfied. Also, need to add Mr. Lambert to "Others attending". Mrs. Nelson moved to adopt minutes as amended. Mr. Lasnick seconded. Unanimous vote to adopt the minutes as amended. Motion carried.
- VII. **Community Comments:** Parents and members of the community are invited to make comments to the Board during this section of the meeting. If you wish to address the Board, please sign up before the meeting. You may address the Board for up to two (2) minutes, and the time limit will be enforced. Comments should not reference individual personalities or other private matters. If you wish to discuss these, please refer to the Board's grievance policy. The Board and/or Administration will address written concerns in a timely manner.
- VIII. **Review of Authorizer Correspondence: (As appropriate)**
- IX. **School Leader's Report:** Renovation is proceeding and inspections for CO is this week. This weekend is a faculty work time. TVCA enrollment is low in 3rd grade. Mr. Lambert could use the Board's help to get everything ready for school start-up next week.
- X. **Financial Reports Received:** Marc Carignan (BLUUM CFO) presented the Quarter 4 Financial Report. Mr. Carignan gave a summary report of the Calder Foundation and he sent a copy of TVCA's Financial Report for Startup to Hillsdale College. (Summary of everything spent through June 30th, 2019) No audit required yet since TVCA was not in operation until July 1st, 2019. Mr. Carignan will file the 990 e-card for TVCA at this time.

- XI. Other Reports: Governance Committee:** Mr. Fugate is communicating with the Latino community for TVCA. He is working on a Governance manual for TVCA.
- Finance Committee:** Mrs. Frei stated, as a Board, we are supposed to check twice a year that TVCA's internal controls are being followed and that TVCA's Oversight Policies are updated. TVCA will need to hire an auditor by next year.
- Development Committee:** Mr. Evenden asked the Board to review the magazine offer from Western Treasure Valley Neighbor.
- Marketing Committee:** Mrs. Nelson: Community Open House is to be held Nov. 5th, 2019. On August 22nd, 2019 TVCA will hold their all school open house from 10:00 to 4:00.
- 21st Century Grant Ad-hoc Committee:** Mrs. Taylor and Mrs. Frei are continuing to learn how to apply for this grant for the after school program.
- XII. Unfinished Business:**
- A. Adopt change in Article 5 Section 2 of Bylaws regarding timing of TVCA's Annual Board meeting (Action Item) Motion to adopt change in Article 5 Section 2 of Bylaws by Mr. Lasnick. Seconded by Mrs. Nelson. No discussion. Unanimous vote. Motion carried.
 - B. Review bus financing (Action Item) Mr. Fugate moved that TVCA accept four 2020 Thomas Model school buses from Western Mountain Bus and Auto and the financing with Zions Credit Corp. dba Vectra Equipment Finance. Mr. Evenden seconded. No discussion. (This was discussed with Marc Carignan (BLUUM) when he presented the Financial Reports above) Unanimous vote. Motion carried.
- XIII. New Business:**
- A. Adopt Special Education Manual (Action Item) Motion to adopt the SpEd manual by Mrs. Nelson. Seconded by Mr. Fugate. No discussion. Unanimous vote. Motion carried.
 - B. Review new faculty hire (Action Item) Reviewed with Mr. Lambert by speaker call. Motion to accept the new faculty hire, Amy Austin, by Mrs. Taylor. Seconded by Mr. Lasnick. No Discussion since we reviewed it with Mr. Lambert. Unanimous vote. Motion carried.
 - C. Evaluate compliance with internal control policy (Was moved by vote to Finance Committee as shown above before agenda was adopted, then adopted as amended)
- XIV. Ongoing Board Development and Assessment:**
- A. Governing for Greatness: Discussion from pages 20-55. Mrs. Baines led the Board in development and assessment training for the Board's responsibilities and accountability.
- XV. Adjournment: Having completed the agenda the meeting is adjourned at 9:08 p.m.**

J. Taylor, Secretary