

Treasure Valley Classical Academy Board of Trustees Special Meeting

September 5, 2018
500 SW 3rd St., Fruitland, Id.
Old School Community Center Auditorium
7 p.m.

Agenda Minutes-As Drafted

A. Board Work:

1. Call to order: Founding President R. Baines, 19:00 Sept. 5, 2018.
2. Roll call of board: Mrs. Baines, Mr. Baines, Mrs. Nelson, Mrs. Lasnick, Mr. Lasnick, Mrs. Taylor, Mrs. Frei. All present
Visitors: Principal Lambert, Mrs. Konnie Baines, AMI Board representative.
3. Pledge of allegiance
4. **Mission** Read by Mrs. Baines: The mission of Treasure Valley Classical Academy is to train the minds and improve the hearts of students through a classical, content-rich curriculum that emphasizes the principles of virtuous living, traditional learning, and civic responsibility.
5. **Vision** Read by Mrs. Baines: The vision of Treasure Valley Classical Academy is to form future citizens who uphold the ideals of our country's founding and promote the continuation of our American experiment through a classical, great books curriculum designed to engage the student in the highest matters and the deepest questions of truth, justice, virtue and beauty.
6. **Virtues** Read by Mrs. Baines: Courtesy, Courage, Honesty, Perseverance, Self-governance and Service
7. Approval of Agenda: Motion to approve agenda – Mr. Lasnick
2nd Mrs. Frei,
All members voted in favor.
Motion approved.
8. Approval of Minutes (none as this is the first meeting) **NA**

9. **Board Training: Invitation to Hillsdale board training on Nov. 1-3, 2018**
Discussion by Mrs. Baines on the importance of all board members making time to attend this important and critical training event.

B. Reports:

1. **Finance report:** Mrs. Lasnick reported on current bank account balance.

2. **Principal's report:** Principal Lambert shared his activities of the past two months as he had attended BCSI training in Colorado. reported on quality and value of training. Mr Lambert found great improvement in the training since his experience a few years ago. Mr. Lambert discussed the format and training especially in regards to the program formerly known as "Riggs" and its changes as per Hillsdale and BCSI. Mr. Lambert also reported on meeting with Mr. Carignon of Bluum in relation to the 5 year budget. A number of changes were made and Mr. Lambert noted that there were reductions in the budget due to philanthropic funds coming in and adjustments to the formula.

C. Action Items:

1. **Board Officer Elections:** Mrs. Frei made a motion to elect Governing Board officers.
2nd Mrs. Taylor.
Governing Board officers were elected: Vice President – Mrs. Nelson : Secretary- Mrs. Taylor: Treasurer-Mrs. Frei: President – Mrs. Baines

2. **Amend bylaws meeting date from 3rd Monday to other agreeable date and set annual meeting calendar.** Discussion... Various days discussed for third week of the month due to operational needs of the school staff and school director.
Mrs. Frei moved to request third Thursday of the month.
2nd Mrs. Nelson.
The following members voted in favor of the motion:
Mrs. Baines
Mr. Baines
Mrs. Nelson
Mrs. Taylor
Mrs. Frei

The following member voted not in favor:

Mr. Lasnick
Mrs. Lasnick

Motion Approved. *As per bylaws this is first reading, will be added to agenda and voted on at next meeting.*

3. Discussion on Annual calendar:
Mrs. Taylor, Motion to have next meeting September 20th 2018, 19:00
2nd Mrs. Frei.
All voted in favor.
Motion Approved.
4. Adopt Special Education Manual:
Mrs. Taylor-Motion to adopt State of Idaho SPED manual.
2nd Mrs. Nelson
All voted in favor.
Motion Approved.
5. Idaho Open meeting law booklet 2018 from Attorney General's Office – Booklets handed out and Mrs. Frei discussed content and value. Also provided Idaho Public Records law 2018 and Idaho Ethics in Government booklets 2015.
6. Idaho Charter School Network:
Discussion – Mrs. Baines provided information on ICSN setup and opportunities. Also discussion of cost and value to join the Network.
Mrs. Frei-Motion to join the Network and pay \$50 dues.
2nd Mrs. Taylor.
All members voted in favor.
Motions Approved.
7. Idaho Association of School Boards:
Discussion- Mrs. Baines provided information and cost of \$375 (normally \$500) to join for remainder of the year. The IASB literature explained that fee is based on number of students. Mrs. Baines provided information on the various services. Tabled discussion for next meeting.
8. Send Chris Yorguson's bill for Payment...Mr. Lambert will handle as per zero year funds and separation of duties.
9. D&O insurance application: Mrs. Baines reported that the underwriter is waiting on the 5 year proforma budget for the policy to be completed and implemented.

10. Fruitland Family Fun Days: Mrs. Baines provided information on Jenny Stice volunteering to handle the event. Mr. Lambert shared vision for public events and his "go kit". Also some details on marketing material being developed. Mr. Lambert will be in communication with Mrs. Stice to coordinate booth volunteers, setup, etc.
11. Strategic Advertising Calendar: Principal Lambert led discussion on driving enrollment – how, when, where, etc. organizations, companies, home school groups etc. When to send out Press Release. Also discussed board emails and media setup for school from a future marketing perspective. Encouraged that the next board meeting focus on developing details for the calendar and related marketing activities.
12. Citizen Preparation Class: Mrs. Baines discussed details on class at Ontario Library for those preparing for citizenship from perspective of networking opportunity.
13. 501c3-questions, letter from the IRS: Mrs. Baines and Mrs. Lasnick shared that the Official letter from the IRS has arrived and the required 501c3 is in place. Bank accounts are in place. There was discussion on separation of duties as per bylaws. Mr. Lambert asked for clarification on name of entity and name on accounts.

D. Adjournment:

Motion to Adjourn- Mrs. Frei

2nd- Mrs. Nelson

Meeting Adjourned at 21:25.

Julie Taylor
TVCA Board Secretary



Posted September ?, 2018

Minutes accepted on 20 September 2018